

Requirements for registration of an article in collection of materials:

First line initials, author's surname (semi-bold), in parentheses - country, city (semi-bold) - right alignment.

Second line is the title of the article (in capital letters, in semi-bold)-alignment centered.

Third line is the main text of the article -alignment on the width.

After the main text, the sources are cited in the order of their use in the text under the heading **“Literature”**. At the end of the report, summaries are given: in Russian and English - in case if an article is written in Kazakh; in Kazakh and English(if article is written in Russian); in Kazakh, Russian and English (in the case of an article is written in one of the Eastern languages).

The text should be located on the width of the page, taking into account the fields (left, right, top, bottom are 2cm), typed in a text editor Word RTF, serif typeface Times New Roman, size 14 between lines space 1.

Paragraph indents must be the same throughout the text (1.25cm), must not be spaced by spaces with tabs or other special characters, and be exposed only by using standard paragraph formatting.

Quotes markers, parentheses and other symbols should be kept similar throughout the whole of the materials provided. You must use direct quotes (paired – « »). It is allowed to leave no more than one space between the words. When you are typing, you need to distinguish between hyphens (—) and dashes (-).

Bibliographic references in the text are in square brackets. The numbers in parentheses are separated by a comma, e.g.: [3, 21](the first digit of the source number in the literature list, the second is page number). A dot is placed after the brackets and references in the sentence.

The use of automatic footnotes is not allowed.