ACADEMIC POLICY

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Academic Policy (fourth edition)

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GENERAL PROVISIONS

Kazakh National Pedagogical University named after Abai training in implementing a three-stage model of vocational education (Bachelor - Master - Doctorate PhD), based on the loan program, which helps to ensure the continuity of levels of education, improving the quality of education, academic mobility of students and teachers.

The main objective of the loan program is to develop students' ability to self-organize and self-selection based on the educational trajectory within the regulation of the educational process with the use of credit as a unified unit volume schoolwork student and teacher.

This academic policy determines the order of organization of training in the Kazakh National Pedagogical University named after Abai credit technology training programs of higher and postgraduate education.

The document includes the basic provisions of the educational process on credit technology, modular design rules educational programs, the procedure for registration of students in the academic disciplines and the formation of individual educational trajectory; rules for monitoring progress, interim and final assessment of students; Organization passing train all practices; the procedure for appointment and payment of state scholarships; translation rules, recovery, deductions and other students.

In academic policy of the university may be amended and supplemented. New and / or revised academic policy into effect for all students, regardless of year of entry in the Kazakh National Pedagogical University named after Abai.
NORMATIVE REFERENCES

This Academic policy of the Kazakh National Pedagogical University named after Abai is developed in accordance with the following regulations:

2. State Compulsory Standard of higher and postgraduate education, approved by the Government of the RK from the August 23, 2012 №1080;
3. Model Regulations of the organizations of higher education approved by the Government Resolution of the RK from May 17, 2013 №499;
4. The rules of organization of educational process on credit technology of training, approved by order of Minister of Education and Science of the RK dated April 20, 2011 №152 with amendments and additions, brought according to order of the Minister Education and Science of the RK from the June 2, 2014 №198;
5. Model rules of the current control of progress, intermediate and final assessment of students in higher education establishments approved by the Minister of Education and Science of the Republic of Kazakhstan dated March 18, 2008 №125, as amended in accordance with the orders of the Minister of Education and Science on April 13, 2010 № 168, dated November 1, 2010 № 506 from November 4, 2013 №445;
6. Terms of the transfer and restoration of students by type of educational institutions approved by the Minister of Education and Science on January 19, 2012 № 110, as amended by Resolution of the Government of the Republic of Kazakhstan on 10 April, 2013 №328;
7. Rules of academic leave studying in educational institutions, approved by order of the MES RK on January 19, 2012 №108;
8. Model provision of public higher education institutions with special status, approved by the Decree of the Government of the Republic of Kazakhstan dated November 5, 2001 №1398;
LIST OF ABBREVIATIONS

KazNPU  Kazakh National Pedagogical University named after Abai
MES RK  Minister of Education and Science of the Republic of Kazakhstan
AHM    Active handout materials
SAC    State Attestation Commission
SEC    State Examinations Commission
SCS    State Compulsory Standard
IC     Individual curriculum
IP     Information Package
EDC    Elective disciplines catalog
MEP    Modular Education Program
CD     Comprehensive Disciplines
BD     Basic disciplines
MD     Main disciplines
AKT    Additional kinds of training
SRWM/SRWD  Scientific and research work of master’s degree / doctor’s student
WC     Working curriculum
IWS    Independent work of the student
IWS/IWM/IWD  Independent work of the student / master’s degree student / PhD student
IWST   Independent work of the student under the guidance of teacher
IWST/IWMT/IWDT  Independent work of the student / master’s degree student / PhD student under the guidance of a teacher
TC     Typical curriculum
TTP    Typical training program
EMCD   Educational-methodical complex of discipline
ERWM/ERWD  Experimental Research work of a master’s degree / doctor’s student
GPA    Grade Point Average
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<th><strong>GLOSSARY</strong></th>
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<td>Differentiated credit</td>
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<td>European Credit Transfer and</td>
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<td><strong>Elective disciplines catalog</strong></td>
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<td><strong>Working curriculum</strong></td>
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training of students, tailored to the socio-economic development needs of each region and the existing scientific schools.

Electronic Journal of attendance and achievement

Online magazine Intranet KazNPU Abay regularly filled by teachers during the academic period.

**ORGANIZATION OF EDUCATIONAL PROCESS BY CREDIT TEACHING TECHNOLOGY**

Credit technology is Accumulate, which means growing account previously cultivated loans at levels higher and postgraduate education.

The main objectives of the educational process with the use of the credit system are:
1) the unification of knowledge;
2) creation of conditions for maximum individualization of instruction;
3) strengthening the role and effectiveness of independent work of students;
4) the identification of the actual educational achievements of students through effective procedures for their control.

Credit education technology includes:
- The introduction of the credit system to assess the effort of students and teachers in each discipline;
- Freedom of choice of studying disciplines included in QED, ensuring their direct participation in the choice of individual educational trajectory;
- Freedom of choice to train teachers;
- Involvement in the educational process advisors assisting students in choosing an educational path;
- The use of interactive teaching methods;
- Intensification of independent work of the student in the development of educational programs;
- The academic freedom of the Institute / Faculty, Department of the organization of educational process, formation of educational programs;
- Ensuring the educational process of all learning and teaching materials in print and electronic media;
- Effective methods of control of educational achievements of students;
- The use of score-rating system of evaluation of educational achievements of students in each academic discipline.

The problem with the loan program is to develop students' ability to self-organization and self-education.

Accordingly, realized following the typical cycles of work of teachers and students:
1) The type single cycle of classroom work with students of the teacher includes the following three basic functions:
   - The first function of the teacher - the installation (an introduction to the subject, goal, objectives, description of practical usefulness, the essence of the relationship and the main sections of the content material, recommendations for working with teaching aids, etc.). That should be enough for further independent work of students.
   - The second function of the teacher - a consultative and an adjustment. It is to provide advice on the implementation of training actions in the independent work of students, conducting individual consultations and implementation of appropriate corrective action.
   - The third function of the teacher - the control and evaluation.
It involves evaluation of knowledge and skills of students in various forms (written or oral examination, testing, etc.). The organization of a dialogue on the identification of the main difficulties demonstration teacher "right" actions, interactions, standard ways of working in the position of an expert.

2) A typical single cycle of independent work of students under the guidance of a teacher (IWST) includes the following four basic functions:

The first function involves the implementation of active perception of teacher training information obtained during the orientation sessions on a subject.

The second function assumes that the students on their own, based on the recommendations of the teacher, studying teaching aids, literature sources, do their homework, test and course work, etc.

At this stage of the students require knowledge of working methods, fixing their difficulties, self-organization and self-discipline.

The third function of the students is to analyze and systematize their difficult situations, to identify the causes of difficulties in understanding and mastering of educational material, the performance of other educational activities.

Students translate unresolved difficulties in questions for the teacher (their rank, organize, process), building their own version of the answers to these questions.

The fourth function is enrolled in an address to the teacher for the appropriate explanations, advice, help.

1. Education at the University is carried out in the state, Russian and English on the following levels and forms:

- Bachelor - full-time, part-time form (on the basis of secondary vocational and higher education);
- Master - only full-time;
- PhD Doctoral degree - only full-time on the basis of state order.

2. The organization of educational process within one academic year in accordance with the academic calendar approved by the rector of the Kazakh National Pedagogical University named after Abai based on the decision of the Academic Council.

3. The academic year consists of academic periods, periods of intermediate certification, holidays, practices, and scientific-research / experimental – research work masters and doctoral students.

At the graduation course in the academic year include the amount of the final certification.

The university academic semester is a period of 15 weeks.

The academic year usually consists of 35 weeks, of which 30 - theoretical training, 5 - final control.

Thus after each academic period for full-time students and undergraduates holidays are set at least two times a year for a total of not less than 7 weeks and for doctoral students - at least 5 weeks. New academic year - September 1st.

Spend the summer semester (except for the final year) of not less than 6 weeks to meet the needs for additional training, elimination of academic debt, or the difference in the curriculum, the study of academic disciplines and development loans to students in other universities with mandatory their re-offset in Kazakh National Pedagogical University named after Abai increase GPA (GPA).

4. In order to ensure that individual educational trajectory and elective teachers in the loan program schedule of studies prepared in the context of academic disciplines and teachers.

5. Training sessions are organized:

- For full-time students - in two shifts from 8.00 hours to 18.30 hours;
- For students of the correspondence form - during the day from 8.00 hours to 20.00 hours, depending on the available Auditorian Fund.

6. In the Kazakh National Pedagogical University named after Abai educational process with the use of the loan program is organized through the following educational and control measures:

**ACADEMIC POLICY**
1) classroom training: lectures, seminars, practical, studio and laboratory studies - carried out in view of innovative learning technologies, using the latest achievements of science, technology and information systems and interactive way;
2) extracurricular classes: independent work of the student, including teacher-led (IWST), individual counseling;
3) Training and professional practices, research (experimental research) work, preparing the thesis (project), master's or doctoral thesis;
4) control of educational achievements of students: current and boundary control (survey on employment, testing on the topics of discipline, examinations, defense of laboratory work, coursework, discussions, workshops, symposia, etc ..), Interim certification / total control (testing of sections of discipline, the examination of reports on the protection of practices), the final state certification (protection of the thesis, master's thesis, State interdisciplinary examination).

7. The student builds its education program under the guidance of advisors.
List of advisors approved by the director of the Institute (dean).
8. The volume of an academic load of students is measured in credits, mastered during the academic year for each discipline.
Over the entire period of study at the university student should master the required number of credits determined by the state educational standards of higher and postgraduate education.
As a rule, the development of the required credits for a bachelor degree program is carried out over four academic years, the Judiciary - in one or two academic years (depending on the direction), PhD doctoral - for three academic years.
9. The educational process at the reduced educational programs with accelerated training period organized by the university for individuals with technical and vocational, post secondary or higher education.
In this case, it made credit transfer and registration of previously mastered disciplines with sufficient volume and continuity of the educational program.
The path and the training period is determined by taking into account the student's prerequisites determined on the basis of the transcript (Diploma Supplement).
10. Students of full-time and correspondence forms of training study the discipline of a unified professional training program in the same amount.
The difference up thematic plans of the discipline, reflecting the different amount of contact of the student with the teacher for different forms of education.
It is assumed that the students of correspondence courses to 80% of educational material mastering yourself.
11. When the loan program increases the amount of independent work performed by students.
Independent work of the student (IWS) is divided into two parts: PSAS (teacher-led) and actually IWS , Which is performed completely independently.
The entire volume of IWS confirmed jobs that require learning from the daily homework.
IWST is a student extracurricular kind of work performed under a separate schedule, which is not included in the overall schedule of the training sessions.
The IWST includes advice on the most complex issues of the curriculum, homework, term papers (projects), supervision semester papers, reports and other tasks IWS.
All kinds of IWS necessarily described in the syllabus and EMCD with specific tasks, evaluation criteria and a timetable for their delivery.
12. The University provides educational process in full with all the necessary information sources: textbooks, teaching materials, teaching aids and development of all modules, academic disciplines and all types of training activities, active handouts and instructions for independent work, electronic textbooks, free access to information resources and library collections. Each student is provided with guide for the entire period of study.

EDUCATIONAL PROGRAMS AND CURRICULA

ACADEMIC POLICY
The content and structure of educational programs KazNPU named after Abai meet state compulsory standards of higher and postgraduate education, and implemented through working curriculum and working training programs, common to all forms of education.

13. In order to improve the learning outcomes at the University of an integrated approach, based on a modular principle, the formation of both the educational programs and curricula at all levels of education.

14. As part of the specialties of higher and postgraduate education training programs are developed according to the national framework of qualifications, professional standards and consistent with the Dublin descriptors and the European Qualifications Framework.

Educational program focused on learning outcomes.

15. The educational program includes:

1) theoretical training that includes comprehensive learning cycle, basic and majors (for undergraduate) cycle of basic and majors (for Master's and PhD);
2) additional types of training - various kinds of professional practices, physical education, military training, and others. (For undergraduate);
3) practical training: various kinds of professional practices, academic professional training (for master and doctoral);
4) research (experimental research) work, including the implementation of the thesis (for Master's and PhD);
5) the intermediate and final certification.

16. Training programs are divided into:
- Typical,
- Workers,
- Syllabuses (discipline programs for students).

17. The educational program includes:
- syllabus;
- Educational and methodological complexes of disciplines;
- Program practices;
- Plan SRWM (ERWM) (for Master's and PhD).

18. The implementation of educational programs is based on teaching materials and specialty disciplines. The contents of all disciplines is defined and educational programs.

19. Before the beginning of the theoretical training period on the Intranet should be placed educational complex disciplines (EMCD) according to working curricula.

20. University lecturer has the freedom to choose the methods and forms of organization and carrying out of studies, teaching methods subject to the requirements of curricula and training programs.

21. Curricula are divided into:
1) model curricula (MC);
2) individual learning plans (ILP);
3) working curricula (WC)

22. MC developed for specific specialties of higher and postgraduate education and approved by the MES RK.

In MC determined by the complexity of each academic discipline mandatory component and each kind of learning activities (practice SRWM (ERWM) a student / doctoral candidate, state exams, writing and protection of degree work (project), master's or doctoral thesis in the credits, and the component of choice for everyone cycle disciplines indicates the total number of loans.

23. In addition to the MC developed catalog of elective subjects (CED), which provides university students the opportunity to select an alternate elective disciplines. The list of disciplines at the choice of the component is determined in accordance with the needs of employers and the needs of the labor market.
24. On the basis of MC CED student (with the help of advisors), graduate and doctoral students (under the direction of the supervisor and scientific consultant) constitute ILP, which defines the individual learning path for each student.

25. ILP student discipline included a mandatory component and learning activities (practice SRWM, ERWM), state examinations, registration and protection of degree work (project), master's / doctoral thesis from MC and discipline component selection from CED.

26. ILP approved by the director of the Institute (dean) in three copies: one - kept at the department and serves as the basis for monitoring the implementation and development of students' professional training program, the second - is transferred to the front desk to arrange interim assessment, the third - is awarded to the trainee.

27. On the basis of individual curricula of students for the academic year developing WC specialty.

28. WC, built in a modular fashion, consists of modules: general, special, additional and interdisciplinary, which are structured on discipline cycles Ltd., DB, DD, FEB (for undergraduate), DB, DD, FEB (for master and doctoral) and Discipline include compulsory component and a component of choice, indicating the number of credits, the order of study, types of classes and forms of control.

29. The list of disciplines essential component is determined by the standard curriculum. Not allowed reduction in disciplines essential component. The exception is the reduced educational programs of a bachelor degree on the basis of technical and vocational, post-secondary education or higher education. The list of disciplines at the choice of the component is determined by the QED with the expectations of employers and the needs of the labor market.

30. Each discipline usually is non-repeating one name, studied for one semester, with the exception of physical education, languages.

31. Physical education, professional practice implemented in the framework of the additional types of education.

32. The curriculum is based on the principle of a logical sequence of studying disciplines and strict accounting prerequisites.

33. WC developed for the academic year and approved by the rector of the university on the basis of the decision of the Academic Council.

34. WC serves as the basis for calculating the complexity of the educational work of the teacher.

35. WC University uses a unified coding system of disciplines, providing for the assignment of each subject of the curriculum relevant code in alphabetic characters and numerically, in accordance with the following rules coding disciplines:

1) If the name of discipline is represented by a single word, then a literal part of the code is made up of the first three letters of the word using the Latin alphabet, with the first letter capitalized and the rest - lowercase. Example: Mathematics - Mat; Physics - Fiz.

2) If the name of discipline are two or more words, then a literal part of the code is composed of uppercase first letters of each word, meaning the carrier, using the Latin alphabet. The exception is the letter: F - Zh; Ch - Ch; Sh - Sh; Yu - Yu; Ya Ya. Example: Dialectics and theory of knowledge - DTK.

3) The first sign of the digital code represents training: 1,2,3,4 - training courses in the bachelor; 5.6 - a master's degree, 7 and above - in doctoral studies.

4) The second digital symbol indicates cycle, to which this discipline: DTE - 1; DB - 2; AP - 3;

5) the third and fourth numeric characters represent the serial number of the discipline in the cycle specialty. Example: The discipline "Practice of Translation" is studied in the third year in a cycle of majors and has a serial number in the fourth part of this series: The code of discipline - RRR3304.

**MODULAR EDUCATIONAL PROGRAMS**
To improve the efficiency of learning outcomes, content updates, and ensure its quality in accordance with the requirements of the modern labor market at the University used an integrated approach of formation of educational programs based on a modular principle. The methodological basis of modular training are the principles, methods and procedure for the development of modular educational programs outlined in this section of the Academic Policy KazNPU named after Abai.

The essence of modular training is that the training content is structured into autonomous organizational and methodological modules, content and scope of which may vary depending on the didactic purposes, the profile and level differentiation of students.

36. The main principles of the modular training are:
1) a systematic approach to the construction of the structure of educational programs, the specific discipline and the determination of their content;
2) structuring of knowledge into separate elements and clearly marked the approach of cooperation and training of students;
3) ensuring the proper coordination of all methodical types of lessons within each unit and between them;
4) flexibility to build modular structure of the course itself and educational programs;
5) effective control of knowledge of students, distribution of semester control measures;
6) the possibility of the implementation of methodological principles of developmental education, which creates prerequisites for the creative activity of students.

37. The modular design of the educational program allows you to:
- Student centered implement character education, promoting the development of students' systems thinking, the ability to set educational goals and obtain concrete results in the form of necessary competencies;
- To increase students' motivation to learn, to develop responsibility for learning outcomes;
- Provide a coherent, comprehensive formation of the content based on the qualification objectives and desired outcomes of education;
- To specify the place, the role of the sequence and scope of individual disciplines in the formation of professional competencies of future professionals, thereby significantly optimizing content training;
- To focus the examination requirements as a whole module rather than a specific academic discipline;
- Expand the flexibility and variability of the educational program at the expense of mobility and dynamism of its constituent units;
- Enhance the ability of students to build a variety of individual educational trajectories;
- To increase the social role of the university in the training of personnel in the context of tactical changes on the labor market.

38. The modular educational programs (hereinafter - MEP) are developed in the context of the competence model of training for all levels of education in all specialties and forms of training in accordance with state educational standards of higher and postgraduate education in terms of loans by cycle disciplines (DTE, DB, AP, FEB) and disciplines essential component. It allowed an increase in disciplines essential component due to additional types of education. Competences are divided into competences related to the subject area and the universal (general, on the subject).

39. The main documents that regulate the development of the modules are:
- State educational standards of higher and postgraduate education, approved by the Government of the Republic of Kazakhstan dated August 23, 2012 № 1080;
- TC relevant specialty;
- Rules of the organization of educational process on credit technology, approved by order of MES RK of April 20, 2011 № 152 (as amended), the order of the Minister of Education and Science of the Republic of Kazakhstan on June 2, 2014 № 198.
40. Construction of a modular educational program includes:
- Preliminary profound interdisciplinary study of the content of existing educational programs in order to avoid duplication of academic disciplines fragments;
- Determination of the list of training modules included in the MOS;
- The establishment of possible educational trajectories in a single MOS (including directions, master's programs, elective subjects and additional educational programs);
- Development of training modules and the implementation of qualitative renewal of the material and technical, information and library and publishing and printing facilities of the university;
- Implementation of management and administration aimed at updating the educational process on the principle of modular training.
41. The content of the modules developed by the teacher or group of teachers in accordance with the goals and objectives of its constituent disciplines, indicating the scope, duration, learning outcomes form the final control.
42. A modular program of educational discipline includes:
1) a list of goals and objectives of the discipline;
2) the requirements for preparedness (competence) of students "input" and after the development of the discipline (prerequisites and postrequisites);
3) characteristics of each discipline module (list of modular units, that is, those with their summary, plans seminars and laboratory employment, topics and issues of independent work of students, including teacher-led, delivery schedule and tasks);
4) a brief description of the organizational and methodical (the basic forms and methods of teaching and control of educational achievement, teacher requirements, policies and procedures of the course);
5) The system of evaluation of educational achievements of students.
43. The modular structure of the discipline of its program is structured into modules (submodules sections) aimed at studying the acquisition of the necessary knowledge, skills and competencies. This modular program of the discipline reflects both the auditorium and independent work of students and is designed to release the teacher from pure information functions.
44. The volume of the module is more than 5 Kazakhstan credits or 8 or more ECTS credits and includes two or more disciplines.
45. As part of the module is determined by the proportion of each constituent component in loans in direct proportion to its volume in the total labor input module.
46. The modules of the educational program are logically interrelated components of training programs on specific areas or disciplines.
47. The content of the modules is determined by the learning outcomes in terms of competences appropriate level of higher and postgraduate education, formulated on the basis of the Dublin descriptors (Annex 1).
48. In view of the Dublin descriptors are five main results of the study:
- Knowledge and understanding;
- Application of knowledge and understanding;
- The formation of judgments;
- Communication skills;
- Learning skills or the ability to learn.
49. Learning outcomes are formulated as throughout the program, and for each module and a separate discipline and involve the development of new teaching and learning methods, as well as the selection of appropriate forms and methods of monitoring and evaluation. The order to build a module is presented in Appendix 2.
50. Learning outcomes:
- Describe what a learner should know, understand and be able to demonstrate at the end of the training program or module;
- Help faculty to focus on what they expect from students in terms of knowledge and skills as a result of the transition to the paradigm of education based on the student;
- Provide employers useful information about the general knowledge and skills of what is important for the labor market.

51. Each module requires unique competencies in the formation of future professionals, i.e. It must be provided a clear description of competencies generated without duplication in other modules.

52. The results of training curricula should reflect:
1) Knowledge (amount, properties or quality of students' knowledge);
2) The experience and skill (range of physical, intellectual, social and other skills demonstrated by students; selectivity issues / problems that students are able to solve thanks to the acquisition of skills, ways to solve them);
3) Competence (context of the application of knowledge and skills of students; personal and group responsibility of students using the acquired knowledge and skills, the ability to learn - degree detection of studying gaps in knowledge and to take measures to eliminate them; understanding of studying the degree of integration of intellectual, emotional, physical and moral aspects of learning in their identity and interaction with other people).

53. The learning outcomes for the module must be achievable and manageable amount, taking into account prior knowledge, available time and training opportunities. Competence, set out clearly, concisely and clearly, should reflect the ability of students demonstrate knowledge, understanding, skills, i.e., what they have learned. For example: After the successful completion of this program the student will be able to ... (to understand and analyze the basic terminology, tools and techniques ... and describe and analyze / summarize the basic concepts and to distinguish between them, analyze and translate different types of ...; to identify areas and key concepts related with ...; to articulate statement of the problem, to demonstrate and document the process ...; to demonstrate critical thinking skills, communication skills for reports and presentations, write and explain ... and demonstrate the ability to solve various tasks and exercises in the field of ...; to use tools and techniques ... when decisions, etc.. Words such as "to know", "understand" or "learn" should not be used because they are vague and do not reflect the level of knowledge or understanding.

54. Each module of the educational program is aimed at achieving a particular learning outcome, i.e. competence. Modules are based on substantial unity of disciplines can be built on the "horizontal" or "vertical" scheme.

55. "horizontally" module, all components of the discipline contribute about equal and relatively independent contribution to educational outcomes, which can be studied in parallel.

56. "vertical" series modules include study disciplines aimed at achieving a specific learning outcomes, ranging from basic to professional and general special narrow applied.

57. In accordance with the principle of modular educational programs and academic disciplines it is advisable to be part of the invariant (compulsory study modules) and variable, that is replaceable modules tailored to the needs of the labor market, employers and learners.

At the same subject matters of the educational program are divided into three groups:
- Group A - obligatory courses that are taught in a strictly predetermined sequence;
- Group B - obligatory courses which are studied in a random order;
- Group C - elective courses taught at any academic period.

58. The modules are divided into the following types:
1) common modules - including discipline cycles of general studies (hereinafter - DCGS) and the basic disciplines (hereinafter - BD), forming a comprehensive competence is not directly related to the specialty, as well as social and ethical, cultural competence (interpersonal, intercultural civil), economic (entrepreneurial) and organizational and managerial competence;
2) modules specialty - including discipline cycles database and majors (hereinafter - PD), form the basis of specialty and directed the formation of general and special competencies within a
specific educational program, as well as general competences (critical thinking, creativity (creativity), active life position, innovation);
3) additional modules, beyond qualification - including cycles of disciplines not related to specialty and aimed at creating additional competencies (information technology, foreign languages, etc.).
59. Common modules consisting of the disciplines of compulsory component of the cycle TC Ltd., developed the relevant special departments, and are mandatory for all educational programs.
60. Compulsory modules include subjects compulsory component database and data transmission cycles may include elective courses specific to the socio-economic development of the region, the needs of the labor market, the existing scientific schools, etc.
61. Optional modules (upon qualification) consist of one or more embodiments of educational programs depending on the specializations offered and tailored to the individual educational trajectories of students. The total volume of each of the options must be the same, although in the context of modules may be different disciplines.
62. The educational programs included interdisciplinary modules consisting of separate training modules (sub-modules, sections, topics), aimed at forming a secondary or complementary competences. In the case of unity of purpose several disciplines can be combined into a single module.
63. Kinds of professional practices, dissertations and master's / doctoral dissertations are included in the respective modules of the educational program, depending on the relationship and unity of purpose to the academic disciplines. Each type of professional practice can refer to different modules, with the dates, types and content practices established taking into account prerequisites.
64. The combination of modules provides the necessary degree of flexibility and freedom in the selection and integration of the required specific educational material for the training (and self-study) certain categories of students and the implementation of special didactic and professional goals.
65. Upon completion of the study module final control is carried out in the form of an integrated module exams or self exam (oral, written in the form of testing) for each component - academic discipline.
66. In the case, a comprehensive examination in the final control program included questions on the main component, and other components of the final control form is abstract, or Es behold, or course work (project). In complex exam score as supplied by the module as a whole and for each of its components - the academic discipline separately.
67. The conditions for the loan mod is to perform all kinds of academic work for each component and the positive assessment of final control. If a failing grade in the final control of the entire module, the student has a positive assessment of its individual components - academic disciplines, they re-offset. Subsequently, these disciplines the student does not study.
68. The modular structure of the educational program (Appendix 3) includes the following components:
1) the name of the educational program;
2) the level of the educational program (Bachelor / Master / PhD doctorate);
3) passport of the educational program (a list of qualifications and positions, job description, the learning outcomes of the graduate education program);
4) the content of the educational program within the types of modules with an indication by each module formed competences, volume of Kazakhstan credits in credits ECTS, the study period, the components of the module (code and name of the module components (disciplines, practices, etc.), cycles disciplines Ltd., DB, DD, affiliation compulsory component or component of choice, the number of credits and the shape of each component of the control unit);
5) a summary table showing the volume of drawn loans by the modules of the educational program.
69. The main criterion of completion of the educational process of MOS specialty is the
development of the preparation of:
• Bachelor - 129 credits of theoretical training, loans practices (from 6 to 20 credits, depending
on the specialty);
• Master (profile direction with duration of 1 year) - at least 28 credits, including at least 18
credits of theoretical training, a minimum of 2 credits of practice, of not less than 4 credits
experimental research;
• Masters (scientific and pedagogical direction) - not less than 59 credits, of which at least 42
credits of theoretical training, at least 6 credits 
Practice at least 7 credits scientific research;
• Doctors of Philosophy (PhD) - at least 75 credits, including at least 36 credits of theoretical
training, at least 6 credits of practice, and at least 28 credits of research (experimental research)
work.
70. Head of the Department on the basis of issuing submitted PPP module generates MOS
specialty.
71. Methodological Council of the department analyzes the accuracy of the individual modules
and MOS as a whole, its effectiveness in the training of future professionals, compliance with
statutory requirements for the development of MOS.
2. MOS being discussed at UMS Institute (faculty), approved by the Rector of the University on
the basis of the decision of the Academic Council of the university.

CAPACITY PLANNING and ACADEMIC STAFF STUDYING
73. In planning the educational process is guided by the rules of distribution of university
curricular components undergraduate, graduate and doctoral studies in accordance with the
relevant application to the state obligatory standards of higher and postgraduate education.
74. Planning teaching load of faculty is carried out in academic hours / credits. At the same time
teaching load in class contact time is calculated from the work of the teacher with the flow, a
group, a subgroup. The time spent on individual jobs with training are calculated based on the
norms of the time according to the approved Regulations "Uniform rules for calculating the
amount of time teaching load, faculty performed KazNPU named after Abai".
75. Accounting for the complexity of all types of work carried out in terms of earned material
and is measured in credits, is a measure of labor costs of students and teachers needed to achieve
specific learning outcomes. This accumulative credit system, taking into account the absorptive
at all levels of education. Loans to reflect notional "value" of individual subjects and / or
modules (elements) of the educational program. The concept of total workload includes: lectures,
practical (seminar), laboratory, studio sessions, independent work of students, exchange,
settlement and graphic works (projects), all kinds of professional practice, training and passing
the final certification. The total complexity of theoretical training is determined by the list of
studied disciplines.
76. The organization of educational process on credit technology of training volume of each
academic discipline must be an integer number of credits. This discipline is usually estimated
volume of not less than 3 credits for a bachelor's degree (evaluation discipline 2 credits allowed
as an exception), not less than 2-3 credit for master's and doctoral studies.
77. The complexity of one of Kazakhstan's credits of theoretical training based on classroom and
independent work of the student is 45 hours.
78. One academic hour is 50 minutes. The exception is the studio and laboratory classes as well
as classes in physical education, where academic hour is 75 minutes, respectively - for studio
sessions or 100 minutes - for laboratory studies and physical training.
79. One training all practices of research (experimental research) students, the final state
certification of students of RA veins 50 minutes.
80. In planning the volume of academic work established that 1 credit equals 15 academic hours
following types of training activities:

ACADEMIC POLICY
- Classroom work student for the academic period (semester), evenly distributed over one hour per week;
- Work with the student teacher in the period of professional practice and research;
- Work with the teacher to the student during the research (experimental research) work;
- The student works on writing and protection of degree work (project), master's or doctoral thesis;
- Work on the preparation of the student and pass the state exam in the specialty (integrated exam).

81. During one semester full-time students should master 18-22 credit, correspondence courses - 9-12 credits. This amount of loans set regardless of prior education students.

82. In the formation of the educational program for specialty group "Education" University takes into account the operation of small schools. Pedagogical students the opportunity to simultaneously develop disciplines on an adjacent field. In this case, undergraduate students can learn in one semester and 27 credits.

83. The workload of students is determined by the duration of the academic hours and the amount of training hours (contact hours 50 minutes) accompanying academic hours for different kinds of training activities.

84. The total teaching load in addition to the classroom includes the following independent study learning: essays, reports, term papers (projects), laboratory work, preparation of various types of current, intermediate and final control, collecting material and writing a thesis (project), master's or doctoral dissertation.

As one academic hour of classroom work can be equal to 50, 75, 100 minutes, the academic hours of classroom work are complemented by an appropriate number of student hours SROs so that one loan total student workload per week during the academic period is 3 hours.

85. In total contact hours the student works with the teacher during the lectures and practical (seminar) classes are accompanied by 2 hours CPC / CPM / DRS for each contact hour.

86. The physical training are not accompanied by additional hours of CDS.

87. The total volume of all kinds of professional practices in undergraduate education is at least 6 credits in pedagogical specialties - up to 20 credits. At the master's and doctoral research practice is introduced.

88. Each academic hour practice (except for training) is accompanied by a corresponding number of teaching hours of additional work the student: 1 hour - for pedagogical practice 4 hours - for the production practices and 7 hours - for research practices.

89. The duration of practice is determined in weeks on the basis of standard time student work in practice during the week of 30 hours (6 hours a day with a 5-day working week). To calculate the number of weeks of practice in the scope of credits multiplied by the complexity of the relevant type of practice in teaching hours and is divided by the duration of the student to practice for a week, that is 30 hours. As the complexity of the credit practices of 15 hours (50 minutes) for practical training, 30 hours (50 minutes) for the teaching practice, 75 hours (50 minutes) for the production practice, 120 hours (50 minutes) for research practices, accordingly the duration of the practice on one credit per week is 0.5 weeks for training practice, 1 week - for the pedagogical practice, 2.5 weeks - for the production practices and 4 weeks - for the research practice.

90. Each academic hour SRWM / ERWM and SRWD / ERWD, including the implementation of the master's or doctoral dissertation, accompanied by 7 hours IWM / IWD.

91. One loan SRWM / ERWM and SRWD / ERWD corresponds to 120 (15 x 8) hours, i.e. 2.2 weeks.

92. Each academic hour final certification of learning is a training contact hours the student works with the teacher on the implementation and protection of degree work (project), master's or doctoral thesis or work with the student teacher to prepare and pass the state exam (integrated exam). Each academic hour final certification is accompanied by six hours of IWS.

ACADEMIC POLICY
93. One final certification of the loan corresponds to 105 (15h7) hours, i.e., 2 weeks, including 15 contact hours of tutoring with the teacher and 90 hours of IWS.
94. Planning for the final assessment of students in the weeks determined based on the standard time students work during the week is 54 hours (9 hours per day, including IWSs, at 6-day working week).
95. The preparation and submission of the state examination in the specialty (integrated exam) is given 2 weeks (1 credit).
96. At the writing and defense of a thesis (project), master's or doctoral thesis is given respectively 2, 3 and 4 of the loan, that is, respectively, 4, 6 and 8 weeks. In the 2 credits includes registration and protection of degree work (project). The process of implementation of the thesis (project) is carried out in advance in the course of professional practice, and at the final stage of theoretical training.
97. The total volume of final certification (in hours) and physical training are not included in average weekly load of the student.
98. Number of weeks of activities can vary, and the average weekly student load should not exceed 57 hours (without the discipline "Physical training").

**CHOICE EDUCATIONAL TRAJECTORIES. REGISTRATION TRAINEES.**

Credit education technology based on independent studying the planning of the educational program, the choice of individual trajectory of training, motivation, self-improving.

99. Student (with the help of academic advisors ), graduate and doctoral students (under the direction of the supervisor and scientific consultant) form individual learning path.
100. "input" master student / doctoral candidate must have all the prerequisites needed for the development of appropriate professional training program Master's / doctorate.
The list of necessary prerequisites determined by the university.
In the absence of the necessary prerequisite undergraduate / Doctoral allowed them to learn on a fee basis. In this case study a Masters / Doctorate starts after full development prerequisites.
101. In order to raise the awareness of students on the content of elective subjects at the University published a catalog of elective subjects for each block of the model curriculum.
CED formed departments and communicated to the students.
102. The student on the basis of MC CED must select the required and elective subjects, which are reflected in the individual curriculum.
103. The choice of disciplines should be done with the obligatory account of the logical sequence of their study. The student can not be registered in the discipline if he is in the previous semester not mastered the necessary prerequisites for its study.
104. The choice of basic disciplines shall be based on the student professional orientation, but at the request of the student IEP may include discipline and claimed in the basic disciplines of the block in other specialties.
105. In preparing the FTI students should:
1) get acquainted with the rules of the organization of educational process on credit technology;  
2) comply with the deadlines for academic subjects and changes in the FTI;  
3) enroll for at least a set number of credits per academic year for the development of educational programs appropriate level.
106. Recording of students to study courses organized by the department of registration at the methodical and counseling departments, Directorate institute / dean's office of faculty and advisors.
Dates of registration are specified in the academic calendar.
107. Registration for the academic disciplines studying done after a detailed discussion of their individual learning path with the adviser of which gives an explanation for the choice of subjects according to the model curriculum specialty and the catalog elective disciplines.
108. Order of registration:
1) Registration of new entrants into the Kazakh National Pedagogical University named after Abai made prior to the first semester during the orientation week. For this category of students the basis for access to registration is the order of the number of students enrolling in university and pay per semester (if the training is carried out on a fee basis).

2) To re-enter the university during orientation week, the timing of which are specified in the academic calendar, carried out a general familiarity with the credit system, the registration procedure on discipline.

During this period, meetings with representatives of the administration, directors of institutes / dean of the faculty, department chairs, advisors. After consultation with the adviser of the newly enrolled at the University recorded on selected subjects with an indication of the academic period of the study, and thereby generates a personalized study plan for the coming academic year.

3) The rest of the students registered in the discipline of the next school year and re-iz teaching of academic disciplines (Retake) during the registration period specified in the academic calendar (March-April).

109. The basis for access to registration is:
1) completion of all prerequisites required for the study of a particular discipline;
2) absence of financial debt to pay for tuition;
3) studying the passage of comprehensive medical examination (at least once per academic year).

110. Academic streams and groups are formed on the basis of a sufficient number of students enrolled on this discipline and to this teacher.

A sufficient level of profitability of the academic stream of 30 or more students, the academic group - 10-30 people, academic subgroups - 10-12 people, with the exception of specialty disciplines with a small contingent of students.

111. In the case at this discipline during the registration of students enrolled less than the minimum set, the discipline does not open and is not included in the working curriculum, what is classified at the information booth on the pages of the Institute / Faculty of the educational portal of the University.

Students recorded on the discipline, should the deadline until August 30 to submit a statement of changes in FTI.

112. In the case of registration of students in the academic disciplines in excess of the maximum set number, the discipline is formed by an additional academic stream.

113. Academic flows studying elective subjects specialties with a small contingent of students are formed on the basis of the records of all students to one discipline.

114. The University encourages the use of distance learning technologies based on modern platforms of virtual learning.

It allowed the study of individual subjects of the curriculum with the use of remote sensing technologies.

115. If the student, transferred to the next course in the prescribed period are not logged on academic disciplines and create an individual curriculum for the foundation of his teaching accepted working curriculum of the course.

116. The student second year and older have the right to make changes to the individual study plan of no more than 10% of the total number of credits before the beginning of the semester of theoretical training.

In this case, the last deadline FTI Front Desk - 1st week of the semester.

117. Students for a fee depending on ability to pay, tuition, individual abilities can create your RMI fewer loans than established for the development of educational programs appropriate level, but this increases the training period.

118. If the student refuses to undergo the discipline essential component of a public educational standards, it is obliged to register for this discipline in another term for an additional payment. This condition applies to the students of the state educational grant.
119. The student in the framework of academic mobility has the right to the study of individual subjects in other higher education institutions, including abroad.

120. In the case of the study of individual subjects at another university student is in the Front Desk university transcript indicating the final grades and the number of utilized credits for subsequent re-offset.

121. Individual plan work of a student / doctoral candidate is made for the whole period of training (if necessary, can be updated annually), and includes the following sections:
   1) theoretical training;
   2) scientific-research / experimental-research work (the theme, the direction of research, time and form of reporting);
   3) Practice (program database, timing and form of reporting);
   4) The theme of master's / doctoral thesis to the rationale and structure;
   5) Plan of Implementation of master / doctoral dissertation;
   6) Plan of scientific publications and internships, including foreign ones.

122. The student is responsible for drawing up and complete the development of the FTI training course, in accordance with the requirements of the model curriculum specialty.

123. Formed FTI 3 copies signed by the student and submitted advisors (scientific advisor, scientific advisor) for approval. Adviser (supervisor, scientific consultant), in the absence of comments, sign FTI.

124. After the close of entries on academic subjects, making adjustments in the prescribed manner approved by the Director of the IEP of students of the Institute / Dean of the Faculty and serves as the basis for the working of the curriculum, the calculation of payment of tuition fees in the school year.

125. Following the approval of one copy remains with the student IUP, the second copy is transmitted adviser of the department of registration for the organization of boundary control of knowledge and intermediate certification and the third - is stored at the department and serves as the basis for monitoring the implementation and development of students' professional training program.

126. Registration for re-examination of discipline (Retake) is carried out in a timely manner according to the registration Academic calendar, but provides a preliminary tuition as re-examination of discipline is carried out only on a fee basis to students of all disciplines and forms of education.

127. IUP student is registered under his personal identification number ID (username).

**CONTROL OF EDUCATIONAL ACHIEVEMENTS OF STUDENTS**

128. In order to improve the implementation of educational programs and the effectiveness, objective assessment of educational achievements of students learning processes and final control are separated. Organizations of all types of control carried out by the students' knowledge of registration, which is subordinate to the vice-chancellor for academic affairs.

129. To check the educational achievements of students the following types of monitoring students' knowledge:
   - Monitoring progress;
   - Intermediate certification;
   - Final examination.

130. The current control of progress, intermediate and final assessment are carried out to determine the extent of the development of students' professional training programs and the state educational standards of higher and postgraduate education.

131. The current control of progress, intermediate and final examination students are carried out in accordance with the approved terms of the academic calendar.

132. Monitoring the progress of students is carried out on each topic of the discipline and includes the control of knowledge on classroom and extracurricular classes. Evaluation
monitoring (assessment of the rating tolerance) the sum of the estimates of the current control in the classroom and grade boundary control (extracurricular activity).

133. The curriculum of discipline determined by the various kinds of monitoring the progress of students: oral questioning, work control, combined control, presentation of homework, discussions, workshops, round table discussions, case studies, tests, etc.

134. Applicable Criteria and methods of evaluation of educational achievements of students should be brought to their attention in the first session on a subject.

135. Monitoring the progress of students is carried out on each topic of the discipline and includes the control of knowledge on the classroom (seminars and workshops, for laboratory work) and extracurricular lessons (homework assignments SRO).

136. Exchange, settlement-graphic and other activities provided by the curriculum should be protected prior to the examination session and live SLE admission to the examination in the discipline.

Estimates for these types of work have to be taken into account when calculating the rankings (i.e., summing rating control) tolerance discipline.

137. If the current control performance academic achievement of students at all levels of education (undergraduate, graduate, Doctorate) and forms of education (full-time, part-time) are evaluated on a 100-point scale for each completed task (response to current employment, renting homework, IWS, landmark control). A similar approach is used in the assessment of educational achievements of students during the period of interim and final certification.

138. Monitoring the progress of students distance learning carried out both before and during the period of training and examinations, which is conducted in accordance with the academic calendar. At the same time students of correspondence courses before the start of training and examinations rents all kinds of control and settlement and graphic works, course work (projects), as well as certain types of homework, CDS, boundary control, in accordance with the curriculum of discipline.

139. Records of the results of the monitoring and assessment conducted by the regular registration of educational achievements of students.

140. Landmark control - it control of educational achievements, carried out at the end of section (module) one training discipline. Held at least twice (in the 8th and 15th weeks of theoretical training) for one academic period in a single academic discipline.

141. The form of the current and boundary controls depending on the specific discipline established to train teachers.

For current and boundary control can be carried out in the form of colloquiums, computer testing or blanks, written tests, assessment of students participate in debates, round tables, business games, solving case studies, etc.

Detailed information on the modalities of the current and boundary control of educational achievements, the kinds of jobs that the timing of their implementation and distribution of rating points for the discipline included in the syllabus for the discipline and communicated to the students in the first week of the semester.

142. In the case of discipline according to the curriculum form of control is defined only course work (project), the estimate for the Protection of course work (project) is the final assessment of the discipline as a whole.

143. For carrying out monitoring of students' knowledge, validity and objectivity of the boundary control the responsibility of the teacher, leading classes.

144. Changes in the results of the current boundary control, and knowledge with a view to enhancing not allowed.

145. According to the rating of students, provided by the Department of Registration, director of the Institute (Dean of Faculty) can inform parents about absenteeism or school failure of students, i.e., take action warning character.

ACADEMIC POLICY
146. In arriving at the rating takes into account the tolerance required to assess for the Protection of settlement-graphic, coursework prescribed curriculum. The complexity of the course work (projects) included in the total labor input of discipline.

147. Evaluation of ranking for admission to intermediate certification (exam) and has a cumulative sum of the estimates of ongoing monitoring of progress and evaluation boundary control (2 boundary control during the semester). The final result of monitoring progress (score ranking admission), the calculation is applied amount arithmetic mean of all grades received during the academic period.

148. Evaluation ranking admission of students entered in the PPP list Intranet no later than next week Monday for certification.

149. Students who do not have a positive assessment of the rating tolerance (less than 50%) are not allowed for interim certification of relevant discipline.

150. Students are not defended term papers (projects) are not allowed to interim assessment of the relevant discipline.

151. The interim assessment of students in order to assess the quality of the development of the discipline of training programs in accordance with the working curriculum and professional training programs developed on the basis of state educational standards of higher and postgraduate education. Interim assessment of students is carried out during the winter / summer exam session.

152. Monitoring and evaluation of educational achievements of students are carried out in accordance with the internal regulations of the Kazakh National Pedagogical University named after Abai: Instructions for the preparation and execution of tests, the Regulations on the organization and testing of students, the Regulations on the organization and conduct of written examinations.

153. The organization and carrying out interim evaluation of students of the University rests with the Office of Registration.

154. The interim assessment forms:
- The differentiated offset;
- Testing;
- oral exam;
- Written exam.

155. Differentiated tests are a form of verification of studying laboratory and computational and graphic assignments, term papers (projects), as well as professional practice, in accordance with the professional training program. Differential tests are set in accordance with the score-rating alphabetic system of assessment and included in the calculation of the transfer points subject to the allocation for these types of jobs corresponding to the number of credits.

156. The examinations are a form of testing of educational achievements of students throughout the professional curriculum of discipline and seek to evaluate the educational achievements of the academic period.

157. The form and procedure of the examination for each subject is set not later than one month from the beginning of the academic period.

158. use different types of meters of educational achievements of students: control questions, tickets, tests (open, closed, combined, compliance, essays, etc.) Laboratory setting, calculation and graphic, coursework and other work relevant curriculum subjects.

159 Test Questions are developed by all subjects of the curriculum. Depending on the application, they are laconic wording (to be included in the ticket), or the essential content

160. Tickets are developed based on control issues and should provide an opportunity to assess academic achievements of students across the discipline in general. A ticket usually includes three or four questions from different sections (modules) discipline. If discipline has a practical
orientation, one of the questions should be worded to identify the skills and abilities of solving the problem of the settlements, and others.

161. The tests are developed on the basis of tests. One test, generally comprises 20 test items.
162. Monitoring and evaluation of students' knowledge of full-time, correspondence forms of training is carried out on the basis of common meters.
163. At the oral form of the exam not be delivered on the same day two or more exams. When the test form allowed the establishment of comprehensive examination in two or more subjects in compliance with the principle of their core and affinity.
164. For the oral exam and written test examiners appointed by the examination papers from leading professors, associate professors, who have qualified for the profile of the academic discipline and, as a rule, do not provide training in the academic group (flow).
165. The presence of persons not taking part in the procedure for examinations, without the written permission of the Registrar's office not allowed.
166. If the discipline is studied for several academic periods, the final inspection is carried out on the part of the subjects studied in this academic period.
167. The frequency and duration of the interim assessment is determined by the academic calendar.

Based on the Academic Calendar A calendar of exams, which is approved by the pro-rector for academic affairs and communicated to the students and teachers no later than 2 weeks prior to the examination session.

168. Admission to examinations carried out in two stages:
1) at the first stage the general order of the director of the Institute (Dean of the Faculty), made the admission to examinations of students who do not have debts to pay for tuition, academic debt on prerequisites that are not on leave or long-term care;
2) in the second stage automatic admission to the exam in the discipline on the basis of evaluation of the rating tolerance determined by the results of current and boundary control of progress. This admission by IT department of registration.

169. Admission to the exam for the discipline of students of the correspondence form of training is carried out in the same manner as full-time students.
170. At the disposal of the Director of the Institute (Dean of the Faculty) for admission to the exam session surname, first name, course, special training.
171. Students must pass all the examinations in strict accordance with the individual study plan according to the approved curriculum subjects common to all forms of education.
172. Students can also take exams in disciplines other types of training, the results of which are recorded in the delivery of the examination sheet, gradebook and transcript (except for military training).
173. If the turnout in the trainee exam you must have a record book.
174. In some cases (sickness, family and work circumstances) allowed to surrender trainee examinations on an individual schedule.

175. Delivery of examinations on an individual schedule is permitted in the case of supporting information: about the disease, due to the birth of a child, death of close relatives, in connection with the service or training assignment.
176. If a student who has completed a program of discipline in full, did not show up for the exam in the examination list, opposite his name the note "did not show up."
If there is a valid reason for the student's individual schedule set exam. In the absence of good cause failure to appear for an exam is equivalent to the assessment of "unsatisfactory" Retake which is carried out in accordance with paragraph 208 of this academic policy.
177. For the final control (interim certification) examiner registration department issued a statement with the examination admission score ranking, obtained by students during the academic period.

ACADEMIC POLICY
178. The positive assessment of interim assessment (examination) ("excellent": A, A; "good": B, B, B +, "satisfactory": C, C, C + D + E) is recorded in the examination sheet on the academic discipline and student record book indicating the accumulated credits. Evaluation F «unsatisfactory" is written only in the examination list. The results of the exam, according to the examination sheet, made a Methodist-registrar Intranet within 48 hours after the exam.

179. examination list with exposed test scores submitted to the department for the registration of offset credits in the amount of academic subjects passed academic period and the formation of the interim consolidated statement of certification, which is transmitted to the relevant Directorate of the Institute (the faculty dean's office) for the analysis and follow-up work.

180. The reception is history of educational achievements of students throughout the training period, which is reflected in the transcript. The transcript shall be issued at the request of the student for any period of his training.

181. According to the results of the interim assessment of the registration department of academic ranking students.

182. Examination results and suggestions for improvement of the educational process after the completion of examinations (intermediate certification) submitted for discussion sessions department, Directorate (dean's office) and the Academic Council.

183. The results of examinations KazNPU named after Abai is in the MES (Form number 34).

EVALUATION OF TRAINING ACHIEVEMENTS OF STUDENTS

184. Educational achievement of students of all forms of training in all types of control are measured at the score-rating letter system of assessment:

<table>
<thead>
<tr>
<th>Based on alphabetic system assessment</th>
<th>Numeric equivalent scores</th>
<th>% contents</th>
<th>Traditional system assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4,0</td>
<td>95-100</td>
<td>&quot;Excellent&quot;</td>
</tr>
<tr>
<td>A-</td>
<td>3,67</td>
<td>90-94</td>
<td>&quot;Good&quot;</td>
</tr>
<tr>
<td>B +</td>
<td>3,33</td>
<td>85-89</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>3,0</td>
<td>80-84</td>
<td>&quot;Satisfactory&quot;</td>
</tr>
<tr>
<td>B-</td>
<td>2,67</td>
<td>75-79</td>
<td></td>
</tr>
<tr>
<td>C+</td>
<td>2,33</td>
<td>70-74</td>
<td>&quot;Unsatisfactory&quot;</td>
</tr>
<tr>
<td>C</td>
<td>2,0</td>
<td>65-69</td>
<td></td>
</tr>
<tr>
<td>C-</td>
<td>1,67</td>
<td>60-64</td>
<td></td>
</tr>
<tr>
<td>D +</td>
<td>1,33</td>
<td>55-59</td>
<td></td>
</tr>
<tr>
<td>D-</td>
<td>1,0</td>
<td>50-54</td>
<td></td>
</tr>
<tr>
<td>F</td>
<td>0</td>
<td>0-49</td>
<td>&quot; Unsatisfactory &quot;</td>
</tr>
</tbody>
</table>

185. "excellent" appropriate assessment of A, having the digital equivalent of 4.0 and the percentage of 95-100% and A having digital howling equivalent of 3.67 and the percentage of 90-94%. This assessment is put in if the student has shown complete assimilation of the program material and did not allow any errors, inaccuracies, timely and correctly performed control and laboratory work and has passed reports on them, he has shown thus original thinking, on time and without any errors passed colloquia and homework, doing research work independently using additional scientific literature at studying discipline, able to organize their own program material.

186. "good" match assessment B + having a digital equivalent of 3.33, and the percentage of 85-89%, in having a digital equivalent of 3.0 and the percentage of 80-84% and B, having the digital equivalent of 2.67 and the percentage of 75-79%. This assessment is put in if the student has mastered a program material not less than 75% and not made gross errors in responding promptly performed control and laboratory work and passed them without fundamental remarks properly executed and timely passed colloquiums and homework without fundamental
observations used the additional literature on the instructions of the teacher, was engaged in research work, allowed non-critical errors corrected by the student, managed to organize the program material with the help of a teacher.

187. Assessment "satisfactory" match assessment C +, which has the digital equivalent of 2.33, and the percentage of 70-74%, C, having the digital equivalent of 2.0 and the percentage of 65-69%, C, having the digital equivalent of 1.67 and the percentage of 60-64%, D +, which has the digital equivalent of 1.33 and the percentage of 55-59% and D, having the equivalent of 1.0, and the percentage of 50-54%. This assessment is put in if the student has mastered a program material not less than 50%, in the performance of control and laboratory work, homework needed help teachers, at the time of the colloquium allowed inaccuracies and non-critical errors, inaccuracies, has not shown activity in research work, only limited educational literature specified by the teacher, I am experiencing great difficulties in the systematization of the material.

188. Assessment "unsatisfactory" is graded F, which the digital equivalent of 0, and the percentage of 0-49%. This assessment put in if the student has found gaps in the knowledge of the basic material stipulated by the program, has not mastered more than half of program of discipline, in answers committed basic errors did not fulfill certain tasks stipulated forms of current, intermediate and total control, has not worked all the basic literature provided program.

189. The student who does not agree with the result of the final control, has the right to file an appeal no later than the next working day after the exam.

190. During the 10 days before the start of the examination session for the period of the interim order of the certification institute director (dean of the faculty) creates the appeal commission from among teachers whose qualifications fit the profile disciplines imposed on exams. Chairman of the appeals committee is the director of the Institute (Dean of the Faculty), which organizes and supervises the work of the objectivity of consideration of applications of students.

191. An appeal is initiated by the student in the following cases:
- Test tasks or exam questions are incorrect wording;
- Test items contain several correct answers;
- Test items do not contain the correct answer;
- Test tasks include the same questions;
- Test tasks or exam questions. You are ago beyond the standard curriculum.

192. The application for an appeal is served on a special form to the Chairman of the Appeals Commission not later than the next business the day after the exam.

193. The Appeals Board may consider the student's statement of appeal without his participation, according to his statement.

194. The Appeals Commission within 24 hours after the declaration of appeal must take an appropriate decision on the revision of the evaluation or maintaining the original estimate.

195. The decision of the Appeals Commission taken on the basis of commission re-examination admission exam results.

196. The decision is approved by a majority vote of the members of the Appeals Commission shall be final and not subject to revision. The results of an appeal in the protocol.

197. Based on the decision of the appeal commission, Front Desk is on the individual student's examination sheet (subject to appeal), which is attached to the main examination list.

198. Upon completion of the examination in each discipline the student to exhibit the final assessment, which serves as an evaluation of its educational achievements. The final grade is calculated as follows:
\[ I = \frac{P_1 + P_2}{2} \times 0.6 + 3 \times 0.4 \]
(for full-time)
And \( P \times 0.6 = 9 \times 0.4 \) (for correspondence), where
And - the final mark in the discipline;
P - admission score ranking students of correspondence courses;
P1 - evaluation of the first rating tolerance full-time students;
P2 - admission score ranking second full-time students;
Э - examination for the discipline.

199. The final grade for the discipline assessment includes the rating tolerance (the arithmetic average of the results of the assessments of the current and boundary control) and final control.

200. Evaluation of monitoring performance (ranking admission) is not less than 60% of the final assessment of knowledge in the discipline, examination and evaluation of at least 40% of the final assessment of knowledge in the discipline.

201. A positive final assessment is the basis for supplementing mastered loans set number of credits for the respective discipline and recorded in the student transcript.

202. In the preparation of students for the interim assessment (examination) assessment of "unsatisfactory", the final assessment of the discipline is not counted.

203. Documents submitted to the state of health after receiving poor exam grade, are not considered.

204. Retaking a positive assessment of final control with the aim of increasing in the same period, interim certification is not permitted. Retake positive assessment of final control is carried out in accordance with paragraph 208 of this academic policy.

205. In the case of evaluation of F, the student has the right to repeat the passage of discipline (Retake), but not more than three times. Repeated passage of the discipline is carried out only on a fee basis.

206. The student who receives a failing grade for elective courses, has the right to re-examine in the prescribed manner the same discipline or replace it with another elective courses. Replacement of discipline must be consistent with the adviser of.

207. In order to retake the exam to assess "unsatisfactory" on the positive, the student in the next academic term, or in the summer semester, again visiting all kinds of studies, provided a working curriculum in the discipline, is admitted and deliver total control. In this case, the student is in the process re-record on academic disciplines.

208. To obtain a positive assessment of the student in the next academic term, or in the summer semester, again visiting all kinds of studies, provided a working curriculum in the discipline, is admitted and deliver total control. In this case, the student is in the process re-record on academic disciplines.

209. At the end of the school year based on the results of the summer semester Front Desk calculates an average score of student (GPA) as a weighted average assessment of educational achievements of students (the ratio of loans and the works of final assessment on discipline in numerical terms to total loans for the current academic period).

GPA is recorded in the student transcript.

GPA is calculated as follows:

\[ GPA = \frac{\sum_{i=1}^{n} \Pi_i * K_i + \Pi_{i+2} * K + \cdots + \Pi_n * K_n}{K_1 + K_2 + \cdots + K_n} \]

Иц1 .... - final assessment on disciplines in the digital equivalent;
K1 .... - volumes studied disciplines in credits;
\(n\) - the number of subjects studied for the entire period of study passed.

Example of calculating the GPA:

<table>
<thead>
<tr>
<th>Discipline</th>
<th>Credits</th>
<th>Alphabet system assessment</th>
<th>Numeric equivalent scores</th>
</tr>
</thead>
<tbody>
<tr>
<td>History of Kazakhstan</td>
<td>3</td>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>Sociology</td>
<td>2</td>
<td>B</td>
<td>3.0</td>
</tr>
<tr>
<td>Physics</td>
<td>3</td>
<td>F</td>
<td>0.0</td>
</tr>
</tbody>
</table>

History of Kazakhstan 4.00 x 3 = 12.00
Sociology of 3.00 x 2 = 6.0

ACADEMIC POLICY
Physics of $0.00 \times 3 = 0.0$
The amount of works = $12 + 6 + 0 = 18.0$
Total credits = $3 + 3 + 2 = 8$
GPA = sum of the products / total credit = $18/8 = 2.25$.

On the Manage Site registration KazNPU named after Abai www.kaznpu.kz GPA calculator is available, through which students of the University can independently calculate the progress to date GPA examinations.

210. At the end of the school year based on the results of examinations carried out transfer of students from course to course. Students (doctoral students, undergraduates) who receive the minimum level of the transfer points, based on the presentation of the Director of the Institute (Dean of the Faculty) Rector's order are transferred to the next course.

211. The student is not collected at the end of the school year based on the results of the summer semester of the transfer point, it remains on a second course of study.

212. The minimum score for the transfer of the transfer from course to course in the context of training courses is set by the Academic Council.

In the 2014/2015 academic year, approved the following minimum transfer point GPA:

- Undergraduate
  - From the 1st course for second - 1.80;
  - From the 2nd course on the 3rd - 2.00;
  - A third course in the 4th - 2.20.
- Graduate
  - From the 1st course for second - 2.20;
- PhD course
  - From the 1st course for second - 2.33;
  - From the 2nd course for third - 2.67.

213. Educational, run the course in its entirety, but to achieve a minimum score of conversion, in order to increase their GPA (GPA), the opportunity in the summer semester to re-learn some discipline on a fee basis (except for the discipline "History of Kazakhstan" on which shall state exam) and retake the exams on them.

214. If the result re-examination re-calculated final grade, which is recorded in the examination sheet and the transcript.

When calculating GPA takes into account recent assessment by academic discipline.

215. The transcript records all final grades the student, including the positive results of repeated examinations.

216. Student (doctorate, master's degree), who collected a minimum level of the transfer points and translated for the next course, the presence of academic debts re-examines the relevant disciplines on a fee basis and eliminate the academic debt.

217. Student (undergraduate, doctoral), left to re-training, can be trained on the previous individual curriculum or to form a new individual curriculum.

218. studying on the state educational grant, transfer collected points GPA, but translated to the next course with academic debts shall not be deprived of the educational grant. In this case, the student must be on a fee basis to re-learn the discipline, which has a debt, and pass exams on them.

219. studying on the state educational grant left to re-training, deprived the state educational grant for a further period of study.

220. Discipline academic debts is not a prerequisite for the subjects studied in the next semester.

221. Based on professional practice (training, teaching, production) are set as follows:

1) In the appointment of the head of the practice (as a rule, educational, evaluation, field, etc.). Grade is on the basis of the protection of the report submitted in accordance with the demonstrated knowledge of the protected object, and issued a report.

2) In the appointment of two executives of practice (as a rule, educational, industrial and others.) Exhibit the final assessment taking into account the evaluation of the head of the practice of the
practice base, whose weight is 30% of the final grade, and evaluation of the protection represented by the reports of the heads of the University, which share 60% of the final grade.

222. Evaluation of the final state certification of knowledge, skills and competencies of students exposed to the light of the views of all members of the State Certification Commission for score-rating letter system.

223. Based on the Protection of degree work (project) / master's thesis exhibition of score-rating letter system of knowledge assessment taking into account comments of the supervisor, reviews indicating the assessment reviewer / opponent and the official results of the most protection.

224. For each form of final state certification of exhibiting self-assessment on the score-rating letter system.

DEBT ELIMINATION OF ACADEMIC

Academic student debt is the result of a low ranking in the discipline, getting unsatisfactory assessment on the exam or failure to appear for the exam. The student in this case is not gaining necessary for completion of the current academic period the amount of loans. Registration Department sends to the Directorate of the Institute / Faculty Dean's Office Summary final results of assessment of students, in which students are identified with academic debts.

225. When absences during the semester the teachers guide the student in the Directorate / Dean's office for obtaining admission. The directorate / dean's office on the occasion of making a record in the Journal issue of tolerances for classes. Do students receive an explanation in writing or a certificate confirming the absence of the classroom for a good reason. After establishing the causes of absenteeism Directorate / Dean's office decides to grant or denial of admission to employment.

226. The Directorate / Dean's office gives access to employment on the basis of:
- Presented explanatory;
- Objective evidence presented valid reasons for absence (for example, the agenda of the draft board).

227. With a significant number of absences for unexcused, Directorate / Dean's Office has the right to representation in the student's expulsion or deny student scholarships. Expulsion of the student is made by the order of the rector of the university.

228. If a student missed a number of non-critical activities, for objective reasons (such as illness), he is given the opportunity to learn the course material missed classes on their own. IWS to study the teaching material missed classes controlled by the teacher in the form of tests, examinations, essays, reports, and others.

229. In the case where the student has absences for valid reason, in addition to it can be applied education measures:
- To call the parents of students;
- Interview with the mentor.

Educational activities should be aimed at establishing the causes of absenteeism. In the event of problems related to social conditions, as the mentor of corrective actions may submit a request to the Directorate / Dean's Office to improve these conditions.

230. In the case of unsatisfactory evaluation of the results of monitoring and assessment:
- Students who do not have a positive assessment of the rating tolerance academic discipline, are not allowed to intermediate certification (exam);
- Students who do not pass coursework, are not allowed for the examination of the relevant discipline;
- In some cases (sickness, family and work circumstances, provided that the supporting references, certificate of incapacity - for working students of correspondence courses) trainee is allowed to pass exams on an individual schedule;
- To retake the exam to assess "unsatisfactory" on the positive, the trainee an opportunity in the next academic term, or in the summer semester to study after re-recording the appropriate discipline for a fee, to comply with current, boundary control, gain admission and pass the final
control of knowledge. As a result of current, mid-term and final control of knowledge mentor group finds causes for absenteeism tutoring or academic failure. Trainer together with the Directorate / Dean's Office, the Board of the Institute of mentors / faculty organizes the necessary assistance to the students, do not have time for a good cause. Later mentor supervises the implementation of planned activities and their impact.

231. The teacher who conducts training sessions, also controls the process of liquidation of academic tutoring debt. To this end, the teacher:
- Appoints, if necessary, time for consultation;
- Organize the reception of castings, as appropriate;
- Appoints deadline interim assessment on an individual schedule (in the case of inquiries about supporting students with good reason of absence of the exam);
- Conducts the intermediate re-certification;
- It keeps the necessary records (log sheets boundary control, intermediate attestation).

232. The student who received a failing grade of final state certification, is expelled from the University as the issuance of a certificate with not completed higher / postgraduate education.

233. The student who does not pass final certification, the order of the Rector of the University is allowed to repeat the final certification next school year.

234. Re-final examination is carried out only by those of its forms, which in the previous final assessment of students received unsatisfactory evaluation.

235. Time is conducted analysis of records (statements boundary control, interim certification) in order to identify the causes of debt. This work carries Directorate / Dean's office.

236. It is recommended to be used for such an analysis, statistical methods. If 80% of the debt enrolled group associated with one discipline, it is necessary:
- To inform the head of the appropriate department;
- To analyze the distribution of the debtors of the teachers of the discipline, and if 80% of the debts belong to the same teacher, the reasons for further search should be conducted in the work of the teacher;
- to conduct a survey / questionnaire students as achievers and underachieving;
- to carry out the target internal audit of training and methodological support disciplines, criteria and methods of assessment;
- if necessary, conduct an unscheduled open session;
- if necessary, hold a public meeting with representatives of the Department of the Directorate / Dean's Office devoted to the establishment of the causes of atypical indebtedness of students and the decision for corrective action. The cause of the discrepancies must be installed exactly that can not be established general causes.

237. Corrective actions should be developed and implemented immediately. Monitoring of fulfillment of the responsibility of the head of the department.

238. If the cause of the debt associated with the work of a particular teacher, he proposed to develop corrective action and eliminate the discrepancy.

239. If the student under the state educational grant has not received the required number of credits provided by the working curriculum, he is entitled to a re-examination of relevant disciplines on a fee basis.

240. Students who have academic debts are not subject to dismissal.

**ORGANIZATION AND PASSAGE SUMMER SEMESTER**

Summer semester is organized at the initiative of the student to meet the needs for additional training, an individual adjustment of the curriculum, the elimination of academic debt, or the difference in the curriculum.

241. The duration of the summer semester (at least 6 weeks) is determined by the academic calendar of the educational process in the context of disciplines and courses.

242. The right to pass the summer semester students have the following:
- Achievers "good" and "excellent" (for the passage of additional accelerated learning, including students from other higher education institutions);
- Not admitted to interim assessment on the results of the rating control;
- Having academic debts in the last academic period;
- Run the program in full course, but not to achieve a minimum score of conversion, in order to increase GPA (GPA) by re-examination of individual disciplines (except for the discipline "History of Kazakhstan" on which shall state exam);
- Having academic difference in the reduction, transfer, return from a sabbatical;
- Students from other universities in the framework of academic mobility.

243. Listeners subjects can be enrolled as a KazNPU named after Abai and persons who are not enrolled in the number of students in the university, but pay tuition in the discipline.

244. The reception gives learners the right to pass in the summer semester of additional courses with the following requirements:
- students should be transferred to the next course without academic debts;
- a group of students to be profitable;
- the number of additional disciplines should be determined by the level of the annual GPA student.

245. The student before the start of the summer exam session shall submit to the registration department of a reasoned declaration of intent to participate in a summer semester. The student can account for no more than 12 credits.

246. Registration Department considers these statements of students and decide at the end of the summer session.

247. The student of the summer semester individual curriculum, which is approved in the prescribed manner.

248. Funding for training in the summer semester is carried out only at the expense of the student, regardless of the form of training (paid grant).

249. After payment of studying educational services summer semester Front Desk schedule of the summer semester, which is approved by the Vice-Rector for Academic Affairs.

250. Head of Registration is responsible for the timely payment of the summer semester and studying the form of the Group's profitability.

251. Education in the summer semester involves the following types of training activities:
- The development of academic disciplines, provided the curriculum specialty;
- The development of any training courses taught at the University of specialties in order to expand professional horizons;
- Advice.

252. In the summer semester, all kinds of control of educational achievements: the current, midterm monitoring of progress, intermediate certification in the form of oral, written examination or test.

253. Educational achievement of students in summer semester are evaluated by score-rating letter system of assessment.

254. Examination results in the disciplines of the curriculum specialty, the development during the summer semester, taken into account when calculating the transfer points (GPA) for the passed course in the current academic year.

255 students from other higher education institutions, trained in the summer semester of the Kazakh National Pedagogical University named after Abai within the academic mobility of students, given a transcript of credit transfer for mastery of disciplines.

ORGANIZATION AND INTERNSHIPS

Professional practice is a compulsory component of the curriculum of higher and postgraduate education. It is divided into training, teaching, manufacturing, research and others. All practices are aimed at consolidating the theoretical knowledge acquired during the training, practical skills and competencies. The Organization
practices at all stages should be designed to ensure the continuity and consistency of master students' professional skills and competencies in accordance with the level of training of future specialists.

256. The total volume of all types of professional practice under the CRP higher and postgraduate education is:
- Bachelor's degree - at least 6 credits (by industry group "Education" - from 6 to 20 credits by function of the "Engineering and Technology" - from 6 to 15 credits);
- Master's degree - at least 6 credits (scientific-pedagogical direction) is not less than 2 credits (profile direction);
- Doctorate - not less than 6 credits.

257. All kinds of professional practices of students are carried out in accordance with the approved academic calendar (including educational opportunities and production facilities of the University and organizations - the bases of practice), and individual performance plans to the extent prescribed by the CRP of higher and postgraduate education, and tuples in the specialty.

258. University no later than two months before the start of the school year concludes an agreement with the respective bases of pedagogical practice, not later than one month - with the bases manufacturing practices for non-teaching professions, in accordance with the form of the model contract for the organization of practice approved by the Ministry of Education RK.

259. The bases of educational and evaluation practices are training workshops, laboratories, and other educational and support units of the University, as well as organizations, relevant future careers. Bases of teaching practice are educational organizations that provide general secondary education, initial vocational education, secondary vocational education. Production, including the practice of undergraduate students, is conducted, as a rule, institutions and organizations, enterprises, which are databases of practices corresponding to the profile of the specialty, according to the existing agreements for practice base.

260. The duration of practice is defined in weeks, on the basis of standard time student work in practice during the week of 30 hours (6 hours a day with a 5-day working week). To calculate the number of weeks volume practice credits multiplied by the complexity of the corresponding species in practice contact hours and divided by the length of the learner to practice for a week, i.e. at 30 hours.

261. The complexity of the loan practices of 30 hours (50 min.) For the teaching practice, 75 hours (50 min.) For the production practices and 120 hours (50 min.) For the research practice. The duration of practice at 1 credit per week is: 1 week - for the pedagogical practice, 2.5 weeks - for the production practices and 4 weeks - for the research practice.

262. Each academic hour practice (except for training) is accompanied by a corresponding number of teaching hours of additional work the student: 1 hour - for pedagogical practice 4 hours - for the production practices and 7 hours - for research practices.

263. Students register for the respective type of practice and include it in their own individual learning plan.

264. The direction of the students in all kinds of practices is made by the order of the rector of the university, indicating the duration of practice, practice base and the head of the practice.

265. Learners syllabus provided containing basic requirements of practice. The program is developed taking into account the graduating department Profile specialty nature of the organization, the company and approved by the Board of the Institute / Faculty.

Syllabus of practice drawn up by the head of the practice of the Institute / Faculty for the current academic year and approved by the director of the Institute / Dean of the Faculty.

266. The student traineeship must:
- to comply fully with the schedule of individual tasks of the department, program practices, keep a diary of the practice established by the University of the form;
- to obey the internal regulations in force in the respective base practice;
- to study and strictly observe the rules of labor protection, safety and industrial hygiene;
- to participate in the operational work of the task the appropriate department;

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- to submit a practice leader in the prescribed form of the written report, diary, signed by the head of the base of practice on the implementation of all tasks.

267. As the supervisors appointed by the professors, associate professors, experienced teachers who know the specifics of the profession and practice of database activity. Head of practice before the start of practice the students will organize the necessary training to practice holding consultations in accordance with the practice program, monitors the progress of practice, checks the reports on the practice of students, is the chair of a written review of the traineeship, holds reception protection reporting practice.

268. The educational program includes various types of bachelor of professional practice: training and evaluation, educational computing, psycho-pedagogical, special, continuous educational, industrial and others.

269. Teaching and study practices organized on 1-2 courses. Program of educational and evaluation practices are developed graduating department. The purpose of educational and evaluation practices is to familiarize the student with the activities of the University, implemented educational programs, learning specialty types functions and tasks of the future professional activity. Educational and trial practice in third-party organizations are held on the basis of signed contracts.

270. Students of pedagogical specialties according to the agreements concluded after the completion of the study cycle of special disciplines, which provides teaching practice or theoretical course in general are teaching practice. The aim is to strengthen teaching practice and deepen the knowledge of the general scientific, cultural, psychological and pedagogical, methodical and special disciplines, as well as the formation on the basis of theoretical knowledge, pedagogical skills and competencies. Teaching practice is directed to a compound of general scientific, didactic, methodical, objective and psycho-pedagogical training.

271. Programs pedagogical practices developed and approved by the department issuing or specialized departments. The program of teaching practice must be aimed at developing students' professional skills and significant formation of key competencies:
- Planning, forecasting, analysis of the main components of training and education;
- Identification of the extent to which the methods and means of teaching didactic aims and objectives;
- The use of various forms and methods of organization and implementation of teaching and learning, employment, social, environmental, recreational, gaming and other activities of students;
- The implementation of an individual approach to the students during the training and educational work, taking into account the characteristics of their development;
- Conducting educational diagnosis of the condition of the pedagogical process;
- Evaluating the performance of students, teachers and their own activities.

272. Practical training courses are organized at the outlet after the completion of theoretical training.

273. Manufacturing Practices Program is developed and approved by the issuing department. The aim of practical training is to strengthen core competencies, practical skills and professional experience of a trained specialty.

274. Students correspondence courses, provided their professional work exempt from the teaching (manufacturing) practices. In this case, students are a university certificate of employment and characteristics that reflect their professional activities.

275. For the preparation and writing of the thesis (project), if provided tuptuyu by profession, held pre-diploma practice.

The contents of pre-diploma practice is determined by the theme of the degree project (work). In some specialties undergraduate practice both goals, tasks, content and the time of production can be the same practice. During the pre-diploma practice student collects factual material on
professional activities corresponding to base practice, practical material on the subject of the thesis (project). The results of the practice are used for writing of the degree project (work). Scientific management undergraduate practice exercises tend supervisor of the thesis (project). Results of pre-diploma practice summarized in the preliminary defense of the degree project (work).

276. The educational program of scientific and pedagogical magistracy includes two types of practices:
1) teaching - in the organization of education;
2) research - the place of performance of the thesis.

277. Pedagogical practice is carried out to form practical skills and teaching methods. Teaching practice can be carried out during the period of theoretical training on the job learning process. At the same time undergraduates may be invited to conduct classes in a bachelor degree.

278. Research practice undergraduates conducted to learn about the latest theoretical, methodological and technological achievements of domestic and foreign science, modern methods of scientific research, processing and interpretation of experimental data.

279. The educational program must include a profile magistracy industrial practice. Production practice of a student is held to consolidate the theoretical knowledge acquired during the training, the acquisition of practical skills, competencies and professional experience on a specialty trained, as well as the development of best practices.

280. The content of the research / work experience a student is determined by the subject of the research.

281. The Educational Doctorate PhD program includes educational and research practice (in the amount not less than the 3 + 3 credits). The practice is carried out in order to form a scientific skills, professional activities.

282. Educational practice can be carried out during the period of theoretical training on the job learning process. This doctoral students may be required to conduct classes in the Bachelor and Master degrees.

283. Research doctoral practice is carried out to study the latest theoretical, methodological and technological achievements of domestic and foreign science and consolidate skills, application of modern methods of scientific research, processing and interpretation of experimental data in this thesis. The content of research practice is determined by the theme of the doctoral thesis.

284. As a result of all the practices, students / graduate / doctoral students are the relevant department of the written report, which is checked by the head of the practice and defended before the commission established by the order of the head of the department. The results of the report are evaluated to protect the differentiated offset by fixed points-rating letter system of estimates and recorded in the statement of protection practice.

285. The overall results of the practice are brought on board Institute (faculty) with the participation of representatives of practice bases.

286. RESEARCH WORK MASTERS AND DOCTORAL STUDENTS

287. Requirements for the research work of a student. Research work in research and teaching master should:
1) comply with the basic problems of the specialty on which protected his master's thesis;
2) to be relevant, contain scientific novelty and practical significance;
3) based on modern theoretical, methodological and technological achievements of science and practice;
4) involve the use of modern methods of research;
5) include research and development (methodological and practical) sections on basic protective position;
6) based on the best international practices in the field of knowledge.
Requirements for experimental research work of a student. Experimental research in the graduate profile should:
1) comply with the basic problems of the specialty on which protected his master's thesis;
2) based on the latest achievements of science, technology and production, and contain specific practical recommendations, self-management tasks;
3) be carried out with the use of advanced information technologies;
4) include experimental research (methodological and practical) sections on basic protective position.

288. The results of the research or experimental research work at the end of each period of their passing undergraduates are made in a report.
289. As part of SRWM (ERWM) individual plan of work of a student provides for mandatory passage of foreign scientific training.
290. The final outcome of the research or experimental research work of a student is a master's thesis.
291. The main results of the master's thesis must be submitted in at least one publication, and / or a speech at the scientific conference.
292. Requirements for the content and design of the master's thesis, their preparation and protection are determined by the relevant departments of specialties.
293. Within two months after each undergraduate enrollment for guidance master's thesis is appointed scientific director.
294. Supervisor and research topic of a student based on the decision of the Academic Council shall be approved by order of the rector of the university.
295. Supervisor a student must have a degree and are actively engaged in research in the field of science (majoring training undergraduates). If necessary, can be assigned scientific advisors on related branches of science.
296. University undergraduate assists in the publication of research results.
297. Requirements for the research work of the student on the PhD program (PhD). The research work of doctoral student must:
1) comply with the basic problems of the specialty for which defended his doctoral thesis;
2) to be relevant, contain scientific novelty and practical significance; based on modern theoretical, methodological and technological achievements of science and practice;
3) methods based on current data processing and interpretation using computer technology;
4) involve the use of modern methods of research;
5) include research and development (methodological and practical) sections on basic protective position.

298. The requirements for experimental research doctors enrolled in the program in the profile. Experimental research doctoral candidate must:
1) comply with the basic problems of the specialty for which defended his doctoral thesis;
2) to be relevant, contain scientific novelty and practical significance;
3) based on the latest achievements of science, technology and production, and contain specific practical recommendations, self-management tasks integrated, cross-functional nature;
4) be carried out with the use of advanced information technologies;
5) include experimental research (methodological and practical) sections on basic protective position.

299. Results work at the end of each period of their passage are issued in the form of a doctoral summary.
300. As part of SRWD (ERWD) individual doctoral work plan provides for mandatory passage of foreign scientific training.
301. The final result doctoral work is a doctoral thesis.
302. The theme of the doctoral thesis is determined based on its relevance and scientific management is appointed doctoral thesis no later than two months after admission to doctoral studies.

ACADEMIC POLICY
The direction of the research, as a rule, should be linked to national priorities, government programs, or programs of basic and applied research.

303. Scientific management and doctoral research topic on the basis of the decision of the Academic Council shall be approved by order of the rector of the university.

304. Scientific management provides doctoral advisory committee of at least two persons appointed from among the doctors and candidates of sciences, doctors of philosophy (PhD), one of which - a scientist from a foreign university. Scientific advisers may be persons actively engaged in research in the fields of science (the profile of specialty) and have experience in scientific management.

305. The main results of the doctoral research should be published in a scientific, analytical and scientific and practical publications in accordance with the Rules of the awarding of academic degrees and academic titles, approved by order of the Minister of Education and Science of the Republic of Kazakhstan dated March 31, 2011 № 127.

306. Requirements for the content and design of the doctoral dissertation, their preparation and protection are determined by regulations of MES.

307. students who have mastered the full course of theoretical instruction educational program of postgraduate education, but do not perform the research component, the opportunity to re-learn the components of credit research and defend his dissertation in the next academic year, for a fee.

ORGANIZATION AND CONDUCT STATE EXAMINATION IN HISTORY OF KAZAKHSTAN

Requirement of all undergraduate academic programs KazNPU named after Abai is the study of the course "History of Kazakhstan".

308. State examination in the discipline of "History of Kazakhstan" will be held at the conclusion of its study in the same semester during the interim assessment, according to the academic calendar.

309. Students enrolled in reduced educational programs with accelerated training period on the basis of secondary vocational education, study discipline "History of Kazakhstan" and pass on the discipline the state exam.

310. Students enrolled in reduced educational programs with accelerated training period on the basis of higher education, do not study and do not pass the state exam on the subject "History of Kazakhstan".

311. For the state exam on the subject "History of Kazakhstan" the department is developing a working curriculum common to all forms of education and specialties, based on a model curriculum for the discipline and approved by the Academic Council of the University. The form of the state examination is determined by the Board of the Institute (the faculty).

312. State examination in the discipline of "History of Kazakhstan" made in writing or in the form of a test in accordance with the working curriculum.

313. 71. Form of the state examination is determined by the decision of the Academic Council of the university.

314. In order to receive the state exam on the subject "History of Kazakhstan" on the proposal of the director of the Center of reception of students and training for the calendar year is formed by the State Examinations Commission (SEC) consisting of a chairman and members of the commission.

315. The candidature of the chairman of SEC no later than 1 November of the current academic year is sent to the MES. Chairman of HES on the subject "History of Kazakhstan" approved by Order of the Minister of Education and Science of the Republic of Kazakhstan no later than 1 December of the current school year.

316. The composition of the SEC approved by order of the rector of the university from among highly qualified teachers.

ACADEMIC POLICY
317. Schedule meetings HES department compiled registration in accordance with the academic calendar and approved by the rector of the university no later than two weeks before the public examination.

318. The duration of the meeting HES should not exceed 6 hours per day.

319. Meetings of the HES personal formalized protocol for each student and signed by the chairman and members of the Commission, participated in the meeting.

320. Minutes of the meeting of HES is secretary appointed from among the teaching and support staff of the department, leading classes in the discipline.

321. Minutes of meetings of HES stitched together on A4 sheets, then enumerated, string together and sealed control registration before the state exam.

322. If a student did not attend the meeting of the HES, the protocol next to his name the note "did not show up."

323. The results are evaluated by state examination score-rating alphabetic system of evaluation of students' knowledge.

324. The results of passing the state exam on the subject "History of Kazakhstan" are taken into account when summing up the results of the examinations, which provides for its delivery.

325. As a result of the state exam on the subject "History of Kazakhstan" students exhibited final assessment taking into account the tolerance rating assessment and evaluation of state exam. This score ranking admission is at least 60% of the final assessment of knowledge in the discipline, and evaluation of state exam is at least 40% of the final assessment of knowledge in the discipline.

326. In the case of a student on the state exam on the subject "History of Kazakhstan" assessment "unsatisfactory", he must re-enroll in the discipline re-visit all kinds of studies in the next academic term or summer term, to meet the requirements of monitoring, and gain admission re-take the state exam.

327. Retaking a positive assessment of the state exam on the subject "History of Kazakhstan" with the aim of raising is not allowed.

328. A student who disagrees with the result of the state exam, may appeal no later than the next day after the HES.

329. In order to appeal the order of the rector of the University creates the appeal commission from among experienced teachers on discipline "History of Kazakhstan".

330. In the case of satisfaction of the appeal is made to re-record of the meeting of the appeal committee. In this case, the results of the first protocol repaid inscription "Evaluation protocol revision number of ___ ______ page" ___ "and signed by all members of the Appeals Commission.

331. The results of passing the state exam on the subject "History of Kazakhstan" are taken into account when summing up the results of the examinations, which provides for its delivery.

332. At the end of SEC Chairman of the Commission shall prepare a report, which will be discussed and approved at a meeting of the Academic Council of the Faculty, and submitted to the MES.

333. In this report of the chairman of the state exam on the subject "History of Kazakhstan", put into winter exams must be submitted no later than 1 March and handed over in the summer examination session - not later than August 1.

**FINAL CERTIFICATION STUDYING**

334. Final certification of students - a procedure performed to determine the degree of development of the state educational standards appropriate level of education, aimed at testing knowledge, skills and competencies acquired by students during the development of the relevant specialty.

335. Final certification of students is conducted according to the forms established by the CRP of higher and postgraduate education, duration and timing of which are provided the academic calendar.
336. Forms of final certification:
- State examination in the specialty (for bachelor) / comprehensive exam (for master and doctoral);
- Protection of degree work (project) / master's / doctoral thesis.

337. The Rector of the University before October 1 of the current school year, submits an application for is expected to release in the MES to the documents of the state sample on education (certificates and applications).

338. For the final evaluation of students in each specialty forms:
- State Attestation Commission (SAC) - for the state exam students comprehensive exam graduate / doctoral thesis protection (project) students and graduate dissertations;
- Dissertation Council - for the protection of doctoral dissertations.

339. The Director of the Centre receiving trainees and training to 15 October of the current academic year is in the Training Management KazNPU named after Abai, the President of the SAC:
- For the bachelor: the number of professors, associate professors and teachers with teaching or academic degree, not working at Kazakh National Pedagogical University named after Abai experienced secondary school teachers, highly skilled manufacturing workers, the corresponding profile of the graduates;
- Specialties of master and doctoral - with a degree of Doctor or Candidate of Sciences, Dr. PhD, corresponding to the profile of the graduates not working in the Kazakh National Pedagogical University named after Abai.

340. The Rector of the University is in the MES, the President of the SJC before 1 November of the current academic year.

341. The Chairmen of the SAC approved by order of the MES for the calendar year no later than 20 December.

342. Profile of professionals involved in the work of the SAC determined relevant special scientific or academic degree or basic education (Diploma).
By the presentation of the accompanying copies of the scientific or academic degree or basic education.

343. The composition of the SAC on the rights of its members are:
- For bachelor - Director of the Institute / Dean of the Faculty or the Head of the graduating department, other members of the SAC are formed from among the professors, associate professors, highly qualified specialists corresponding to the profile of the graduates;
- Magistracy on specialties - persons with a scientific degree of candidate of science or doctor, Dr. PhD, academic master's degree corresponding to the profile of the graduates, with at least three members - with a degree of Doctor or Candidate of Sciences, the code corresponding to the profile of the protected dissertations. The composition of the SAC for profile Magistrates may also include highly qualified specialists corresponding to the profile of the graduates;
- On specialties PhD - persons with a scientific degree of candidate of science or doctor, Dr. PhD, corresponding to the profile of the graduates.

344. The number (at least five) and composition of the SAC approved by order of the Rector of the University (by December 31) and is valid for a calendar year.

345. The competence of the SAC includes:
1) verification of the compliance level of theoretical and practical training of the graduates, the requirements established by the CRP of higher / post-graduate education;
2) the award of the academic degree of Bachelor / Master's degree in the relevant specialty;
3) assigning the appropriate graduate qualification in the specialty;
4) decision on issuance of diploma / postgraduate education;
5) development of proposals aimed at further improving the quality of training.

346. Dissertation Council for doctoral theses PhD consists of a chairman, deputy chairman, secretary and members of the academic council. The quantitative composition is not less than five persons.

ACADEMIC POLICY
347. The structure of the dissertation council for each specialty of not less than three specialists who have a degree and at least five scientific articles in the field of research. It is not less than 1/3 (one third) of the members of the Dissertation Council must be full-time employees, at least 1/3 (one third) - representatives of other universities, at least 1/3 (one third) - Representatives of scientific or other organizations.

348. Personal and quantitative composition of the dissertation councils approved by the legal decision of the Academic Council of the university.

349. For the final certification allowed students who completed the educational process in accordance with the requirements of the worker and the individual curriculum and working training programs in higher / postgraduate education.

350. The main criterion for admission to the final certification is studying the development of the necessary volume of a theoretical course, practical training and research work (for masters and doctoral students) according to the curriculum and training programs in accordance with the highest CTP / postgraduate education.

351. The student graduation rate, did not comply with the worker and the individual curriculum and working training programs, there is a re-training course without passing the summer semester.

352. Admission to the final certification is made on the list of undergraduate students - the order of the director of the Institute / Dean of the Faculty, graduate and doctoral students - the order of the rector of the university no later than two weeks before the final certification and submitted to the SAC.

353. Prior to the start of the final certification to the SAC / Dissertation Council submitted a transcript confirming the fulfillment of the individual curriculum students received their assessments for all disciplines, their volume, types of professional practice and the value of GPA, average marks for the whole period of study.

354. Schedule of SAC approved by the Rector of the University, and is brought to the attention of the general no later than two weeks before the Nations beginning of work of the SAC.

355. The duration of the meeting of the SJC should not exceed 6 hours per day. At the same time for the delivery of public / comprehensive exam day is allowed no more than 12-15 people, to defend the thesis - no more than 7-10 people, the protection of master's thesis - no more than 6-8 people.

356. Meetings of the Dissertation Council for doctoral theses prepared for the calendar year and approved by order of the rector of the university. This day does not put more than three defended his doctoral dissertation.

357. State / comprehensive examination in the specialty of higher / postgraduate education includes the discipline of mandatory component of the cycle of basic and majors professional curriculum bachelor degree / Master's / doctorate.

358. The program state / comprehensive examination in the specialty, its form and content of jobs developed graduating department in accordance with the model curricula and SES higher / postgraduate education based on the curriculum subjects included in this exam. Program state / comprehensive examination in the specialty approved by the Board of the Institute (the faculty).

359. State / comprehensive exam held on one of the following forms: oral, written, tested in the approved professional training program.

360. In the test form of public / comprehensive exam producing department develops and approves the test tasks, their types (open, closed, combined), the technology testing.

361. Students take all state exams and defending a thesis (project) in accordance with the working curriculum and working training programs common to all forms of education.

362. allowed instead of defending a thesis (project) to take the state exam in two majors specialty (educational program), if the student:

1) is on long-term treatment in a hospital (more than one month) on the basis of a medical certificate of health;
2) has a child under the age of 3 years based on the child's birth certificate;

ACADEMIC POLICY
3) caring for sick parents on the basis of a medical certificate about the health of the parents;
4) a disabled person with disabilities on the basis of a medical certificate of disability. This student wrote a statement addressed
Rector of the University, and is a relevant document. Other cases replace the thesis for the surrender of additional state exams are not allowed.
In this case, the list of state exams approved by the Board of the Institute (the faculty) on the proposal graduate chair.

363. A comprehensive examination of a student / doctoral student accepted:
- No later than 1 month prior to protect the master's thesis;
- Not later than 3 months before the doctorate.
364. Master of doctorate or who has passed a comprehensive exam is allowed to defend the thesis. Admission to the defense of a thesis drawn up by order of the rector of the university.
365. As a result of putting the complex doctoral examination on the basis of the submission institute director / dean of faculty and head of the Department of graduating university president allegedly ordered the dismissal doctoral student within ten business days from the date of completion of the final certification and / or end of the school year according to the academic calendar.

In the order of dismissal doctoral indicated wording "with the idea to defend his doctoral thesis" or "without submitting his doctoral thesis to defend."
366. Protection of degree work (project) / Master's thesis is conducted in an open session with the participation of the SAC at least half of its members.
367. The duration of protection of a thesis (project) / Master's thesis should not exceed 50 minutes per student. To protect student thesis makes a report to the SAC no more than 15 minutes.
368. Not later than five days prior to the Protection of degree work (project) are presented in the SAC:
1) Review of the supervisor of the thesis (project), which provides a reasoned conclusion "is allowed to protect" or "not allowed to protect";
2) Review of the thesis, which gives a comprehensive description of the protection provided by the thesis (project) and a reasoned opinion indicating the evaluation of score-rating letter system of assessment and the possibility of awarding the academic degree "Bachelor" or assignment of qualification in the relevant specialty.
369. submitted to the SAC, including materials describing the scientific and practical value of the work performed by the exhaust, informal feedback, written opinions of organizations carrying out practical work on the profile of the study, Help or acts implementing the results of scientific research, models, samples of materials, products, collection of minerals, herbaria.
370. The final work of students must be checked for plagiarism. Check theses (projects) and Master's theses is held the respective Directorate (dean), doctoral theses - the National Centre for Scientific and Technical Information.
371. After checking for plagiarism in accordance with paragraph 370 of this policy Academic thesis work under examination. To this end, the expert commission is formed for each thesis.
372. The expert committee consists of at least two experts (to master), at least three specialists (for doctoral studies), with expertise in the subject and the object of the present study.
373. The composition of the expert committee shall be approved by order of the rector of the University no later than
- For one month - to protect the master's thesis;
- Two months - up to doctorate.
374. The expert committee can not include persons who are scientific director or consultant.
375. Review of degree work (project) is carried out by the external experts from outside organizations whose qualifications fit the profile of the protected diploma work (project).
376. Supervisor thesis (project) approved by order of the rector of the University of the personal assigned to each student with the theme. Reviewers theses (projects) approved by order of the rector of the University on the proposal of a common list of graduating department head indicating the place of work, position and education (teaching or academic degree in basic education at a higher education diploma).

377. The student defends a thesis (project) in the presence of the positive reviews of the supervisor and a specialist review, corresponding to the profile of the protected work (project). If a scientific leader is given a negative opinion "is not supposed to protect," the student does not defend a thesis (project). The student is allowed to defend the thesis (project) both in positive and negative at the conclusion of the reviewer.

378. Protection of master's thesis is carried out in the presence of:
1) The positive response of the supervisor;
2) at least one publication on the topic of the thesis in scientific journals and presentations at international and republican scientific conference;
3) a written opinion of the expert committee on the recommendation of a public defense of the thesis;
4) the decision of the department of issuing recommendations for the protection of (extract from the minutes of the meeting of the department);
5) a review of the opponent, qualification (scientific or academic degree) which corresponds to the profile of the protected work, which provides a comprehensive description of the dissertation and a reasoned opinion indicating the assessment ("excellent", "good", "satisfactory", "unsatisfactory") and the possibility of awarding academic master's degree in the relevant specialty.

379. If the head of the scientific / academic advisors and / or the expert committee is given a negative opinion "is not allowed to defend" or "not recommended for the protection of" master student / doctoral candidate did not protect his master's / doctoral thesis.

380. All meetings of the SAC in the protocol. Minutes of meetings of the SAC stitched together on A4 sheets, then enumerated, string together and sealed the Office of registration before the start of the SAC

381. Minutes of meetings of the SAC conducted individually for each student Bachelor / Master / PhD.

In the case of public / comprehensive examination in the form of testing, the basis for the design of the protocol is the examination sheet.

382. The Protocol fills Secretary SAC approved in the committee from among the teaching and support staff issuing chair.

383. The minutes shall assess knowledge identified at the state / complex examination and protection of degree work (project) / master's thesis, as well as written questions posed and opinions of the members of the SAC.

In cases where the opinion of one member of the SAC does not coincide with the views of the other members of the commission, he writes his own opinion in the protocol and personally signed.

384. The protocol shall award the academic degree of Bachelor's / Master's and diploma (with distinction or without distinction) Educational, completed his studies.

385. The decision on assessment of protection of degree work (project) / master's thesis, and the award of the academic degree and diploma of the state sample (no differences with honors) accepted the SAC in closed session by an open vote by a simple majority of the committee members who participated in the meeting. With an equal number of votes, the Chairman of the Commission is crucial.

386. The minutes shall be signed by the Chairman and members of the SAC / Dissertation Council, participated in the meeting.
387. Minutes of meetings of the SAC / Dissertation Council are stored in the archives of the University, according to the Law of the Republic of Kazakhstan "On National Archive Fund and Archives".

388. According to the results of the final evaluation of students at a grade point - rating system of assessment. This takes into account the level of theoretical research and practical training of students, as well as reviews of the supervisor and the reviewer.

389. The results of putting public / comprehensive examination and protection of degree work (project) / master's / doctoral thesis on the day they are announced after the signing of the minutes of meetings of the SAC.

390. The student, who appeared not to the final certification for a good reason, writes a statement to the President of the SAC, is a document confirming the good cause, and its resolution of passing exams or defends a thesis (project) / master's thesis on a different day meeting of the SAC.

391. Repeated delivery state exam / comprehensive examination and defense of a thesis (project) / master's thesis in order to increase the positive assessment is not allowed.

392. The student who does not agree with the results of the final certification, appeals no later than the next business day after the conference.

393. To conduct the appeal by order of the rector of the appeal commission is created from experienced teachers whose qualifications fit the profile of the specialty.

394. In the case of satisfaction of the appeal is made to re-record of the meeting SAC. In this case, the results of the first protocol repaid inscription "Evaluation revised Protocol № ___ of _____ on Page _____ "and signed by all present members of the SAC.

395. Retaking State / comprehensive examination and / or re-protection of degree work (project) / Master's thesis persons who were rated "unsatisfactory" in a given period of final certification is not permitted.

396. Documents submitted to the SAC on the state of health after receiving unsatisfactory mark will not be considered.

397. Learners, passed the final certification and confirmed the assimilation of relevant professional training program Bachelor / Master and public defense of a thesis (project) / master's thesis, the decision of the SAC awarded the academic degree "bachelor" / "master" in the respective specialty and issued a state diploma with application.

398. The Diploma Supplement is filled based on the transcript of the student it has received grades in all subjects in the amount stipulated by the state educational standards of higher / postgraduate education and work curriculum, coursework delivered by the (draft), practices, research work (for the Judiciary ) and the final certification of the results.

399. In the Diploma Supplement is written last assessment for each academic discipline of score-rating alphabetic system of assessment of knowledge indicating its scope in credits.

400. A student who passes the exams and differentiated tests are rated A, A 'excellent', B, B, B + "good" and having a GPA (GPA) for the entire period of study of not less than 3.5, and passes the all state exams and defense of a thesis (project) are rated A, A "excellent", diploma with honors (excluding evaluation of military training).

401. The student, who had to retake the period of training or re-examinations, does not receive a diploma with honors, despite compliance with the requirements of paragraph 400 of this academic policy.

402. Issuance of a state diploma with the application is carried out according to the order of the rector of the University on the issue. Order the release is approved by the rector of the university on the basis of submission of the President of the SAC no later than ten working days from the date of completion of the final evaluation of students.

403. At the same time the rector of the University approved by the order of dismissal of students that have not passed final certification on the basis of the submission institute director / dean of the faculty in consultation with the Office of Registration.

ACADEMIC POLICY
404. Students who have received the results of the final certification of a failing grade, as well as masters and doctoral students who have received a comprehensive examination of a failing grade, are expelled by order of the rector of the university with the issuance of the certificate issued to citizens who have not completed education.

405. In cases where the defense of the thesis (project) / Master's thesis deemed unsatisfactory, the SAC establishes the possibility of resubmission to the protection of the same work with refining or developing a new theme. The decision SAC recorded in the minutes of the meeting.

406. Undergraduates / doctoral, master the full course of theoretical instruction educational program of magistracy / doctorate, but not the defense within the prescribed period thesis extended period of study in the master's / doctorate for a fee.

407. A person who has not passed final attestation not earlier than one year later wrote a statement addressed to the rector of the university, but not later than two weeks before the final certification of the next school year for permission to re-admission to the final certification.

408. Admission to the re-issued final certification order of the rector of the university.

409. Re-final examination is carried out only by those of its forms, which in the previous final certification received unsatisfactory evaluation.

410. The list of subjects to be discussed at the state examinations for persons who do not pass these exams is determined by the curriculum in force at the end of the year, who studied the theoretical course.

411. At the end of the SAC Chairman wrote the report and within two weeks it is the rector of the university. The report is discussed and approved at a meeting of the Academic Council of the University (Institute of the Faculty).

412. Report of the President of the SAC includes tables and an explanatory note. The table reflects the indicators listed in Appendix 4 (for undergraduate), Annex 5 (for Master's / doctorate) to present the Academic Policy. The explanatory note of the report reflected the SAC Chairman:

1) The level of training in this specialty at the university;
2) characteristics of students' knowledge identified in the state exams (for undergraduate) / comprehensive examination (to master), shortcomings in training on specific subjects;
3) compliance of subjects of research papers (projects) / Master's theses current state of science, technology, culture and demands of production;
4) The quality of theses (projects) / Master's theses;
5) compliance with the conclusions of expert committees, review scientific leaders, the official opponents reviews the level of protection of diploma works (projects) / Master's theses;
6) Analysis of the quality of training in this specialty;
7) specific recommendations to further improve the training of specialists at the university.

413. Upon completion of the final certification of the SAC and the Chairmen of the doctoral dissertation council for doctoral theses constitute a single report, sign it, and within a month to present rector of the university.

414. A report on the results of the final certification of doctoral includes tables and an explanatory note. The following table indicates the level listed in Annex 5 to the Academic Policy.

The explanatory note recorded:
1) the level of training of doctors in this specialty at the university;
2) characterization of knowledge of students identified on a comprehensive exam;
3) Analysis of the quality of training of doctors in this specialty;
4) deficiencies in the training of doctors;
5) compliance with themes of doctoral dissertations current state of science, technology, culture and the demands of production;
6) quality of doctoral dissertations;
7) compliance with the conclusions of expert committees, review of scientific advisers, reviews official opponents level of protection of doctoral dissertations;

ACADEMIC POLICY
8) specific recommendations to further improve the training of doctors.

415. A report on the results of the final certification of doctoral students is discussed and approved at a meeting of the Academic Council.

416. The University is in the MES RK approved a report on the results of the final evaluation of students undergraduate and graduate - within one month, doctoral students - within two months after the completion of the final certification.

417. To the report on the results of the final evaluation of students attached signed by the Rector of the University list:

- University graduates who have graduated from the program Bachelor / Master, indicating the surname, name and patronymic, specialty rooms and diplomas;
- Doctoral students, defended his doctoral thesis, indicating the decision taken by the Dissertation Council for doctoral theses.

418. The work of dissertation councils for doctoral theses carried out in accordance with the Model Regulations on the Dissertation Council, approved by order of the Minister of Education and Science 31 March 2011 № 126 (as amended by Order of the Minister of Education and Science from 18.05.2012, № 225 from 04.05.2013, № 172).

419. Scientific advisers wrote some reviews for his doctorate thesis.


421. At the end of doctoral dissertation council takes one of two solutions:

1) If the decision to apply to the Committee to award the doctoral degree of Doctor of Philosophy;
2) while taking a negative decision to refuse to award the doctoral degree of Doctor of Philosophy.

422. If the decision on the doctoral thesis forms the scientific secretary of the Board of the Certification business doctoral student of doctoral thesis.

423. In the case of doctoral attestation of doctoral thesis includes the following documents:

1) a cover letter on the letterhead of the University a petition signed by the Chairman of the Dissertation Council, together with the date send thesis at the National Center for Scientific and Technical Information;
2) the thesis hardcover and electronic media (CD-ROM);
3) a list and copies of scientific publications on the topic of the thesis;
4) registration and registration card dissertation in Kazakh and Russian languages on the approved form;
5) certificate of the National Center for Scientific and Technical Information on the audit doctoral dissertation on the use of borrowed material without reference to the author and the source of borrowing;
6) reviews of scientific advisers;
7) review of two reviewers;
8) recruiting list of members of the Dissertation Council;
9) video recording and transcript of the meeting of the Dissertation Council for the Protection of the thesis, signed by the chairman and secretary of the scientists;
10) copies of diplomas of higher and postgraduate education, applications for them (copies of transcripts);
11) a copy of the transcript of the development of professional training programs of doctoral studies;
12) information on a doctoral candidate in the approved form;
13) personal form, certified by attending college personnel department of the university.

424. Within one month after defending a thesis on the attestation business doctoral dissertations submitted to the MES RK.

ACADEMIC MOBILITY WITHIN THE KAZAKHSTAN MODEL OF CREDIT TRANSFER ECTS BY TYPE

ACADEMIC POLICY
Academic mobility is essential to the development of the individual student and the possibility of further employment, generates respect for diversity and the ability to understand other cultures, encourages linguistic pluralism, expanding cooperation and competitiveness of higher education institutions.

As part of the academic mobility of students it takes place in a foreign university semester or full-year course, which is scored on his return to the Kazakh National Pedagogical University named after Abai.

Funding for academic mobility may be due to:
- The national budget;
- Extra-budgetary funds of the university;
- Grants to national companies, social partners, international foundations;
- Personal means of students.

Except financing of academic mobility by personal means of students, among the potential candidates, desiring to be trained in academic mobility programs at a foreign university, organized by the Commission's work for the competition.

The main criteria for the competitive selection are: the completion of one academic period KazNPU named after Abai, performance on the "A", "A - B +", "B +", "B", fluency in a foreign language (preferably a certificate of passing the test in a foreign language).

425. In the planning and organization of academic mobility, the following documents:
- A statement the student leaving the program mobility;
- Agreement on training programs for mobility;
- Transcript of the training;
- Information package.

Information Package / Course Catalogue is generated in the state, Russian and English.

IP describes the most important areas of activity of the university - academic, organizational and methodical, scientific, and includes additional information (sports events, cultural and recreational services, material-technical base).

426. The IP describes the university, followed by the main sections:
- General information about the university;
- Information on training programs;
- Additional information for students.

427. The application provides information on the student's motivation to participate in mobility programs abroad, information about the level of skill in language study abroad, work experience and prior learning abroad, the possibility of obtaining a grant to study abroad.

428. The agreement on the training programs of academic mobility is the main document regulating the learning process by program of academic mobility and completed in English (for foreign university).

429. If a positive decision of the host university student to participate in a program of academic mobility agreement signed in a tripartite manner the host university, students and KazNPU named after Abai.

430. In general, the university coordinator ECTS is head of the registration, coordinator of academic mobility is the head of the sector of academic mobility in institutions (at the Faculty) - Deputy Director (Dean) in Academic Affairs.

431. The Coordinator of ECTS at the university provides the principles and mechanisms of ECTS, and coordinates and supervises the work of the coordinators of all departments of the University.

ECTS coordinators advise students and faculty on the practical and academic aspects of ECTS.

432. The final document confirming the training program of academic mobility is a transcript that is filled in the English language (in the case of studies abroad) in Russian and / or Kazakh languages - for students enrolled in the program of internal academic mobility.
433. The mechanism of mutual recognition and re-offset disciplines within the academic mobility is realized in accordance with the Regulations on the procedure Credit Transfer of ECTS type from 05.09.2011, the
434. Allocation of credits ECTS (unit labor intensity of the discipline in the universities of the EU) in loans to the Republic of Kazakhstan and vice versa is carried out on the basis of common conversion factors for the higher and postgraduate education, depending on the filling 1 ECTS credit for each discipline.
435. Allocation of ECTS credits in credits of Kazakhstan is carried out by dividing the credits ECTS, back - by multiplying by a conversion factor ranging from 1.5 to 1.8. At the same time loans are formed in whole units.
These conversion factors are used for the recalculation of the theoretical training (including classroom and IWSs).
436. Conversion of loans from other types of educational work is carried out similarly, using the following conversion factors:
Practice: - in the range of 0.5 to 0.6,
pedagogical - ranging from 1.0 to 1.2,
Production - in the range of 2.5 to 3.0,
final examination - in the range of 3.2 to 4.5.
437. The scale of ECTS grades are five of positive ratings (from "A" to "E"), evaluation «FX», which can be corrected, and evaluation of «F» without pre-Credit is brought.
438. Translation estimates of ECTS in the score-letter grade rating system for evaluating educational achievements of students and back is carried out according to the following table

<table>
<thead>
<tr>
<th>ECTS system assessment</th>
<th>Alphabet system assessment</th>
<th>Numeric equivalent scores</th>
<th>% contents</th>
<th>Traditional system assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>A</td>
<td>4,0</td>
<td>100</td>
<td>&quot;Excellent&quot;</td>
</tr>
<tr>
<td>B</td>
<td>B+</td>
<td>3,33</td>
<td>85</td>
<td>&quot;Good&quot;</td>
</tr>
<tr>
<td>C</td>
<td>B</td>
<td>3,0</td>
<td>80</td>
<td>&quot;Satisfactory&quot;</td>
</tr>
<tr>
<td>D</td>
<td>C</td>
<td>2,0</td>
<td>65</td>
<td>&quot;Unsatisfactory &quot;</td>
</tr>
<tr>
<td>E</td>
<td>D</td>
<td>1,0</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>FX, F</td>
<td>F</td>
<td>0</td>
<td>0</td>
<td>&quot;Unsatisfactory &quot;</td>
</tr>
</tbody>
</table>

TRANSLATION AND RESTORATION OF STUDYING
439. translation university students carried out from course to course, from one form of study to another, from one language to another department, from one specialty to another, as in the Kazakh National Pedagogical University named after Abai other educational organizations, passed the state certification.
440. Statements enrolled full-time students of the transfer and restoration are considered rector of the university during the summer and winter vacations within five working days before the start of the next academic period.
Statements of students of correspondence courses for transfer and recovery are considered the university president not later than one month before the next examination session.
441. Upon transfer and restoration of students is determined by the difference in academic disciplines working curricula, they studied in the previous academic period.
442. The difference in academic disciplines working curricula is based on a list of subjects studied, their programs and the volume of academic hours or credits recorded in the transcript, or certificate issued to persons who have not completed education (hereinafter - Help).
443. Upon transfer and restoration of students from foreign educational organizations about the development of an instrument training programs (academic transcript, the transcript), as well as a document on the completion of the previous level of education, which will be held in the prescribed manner nostrification procedure in the Republic of Kazakhstan.

444. In order to eliminate differences in the academic disciplines working curricula, the student is registered to study relevant subjects during the academic period attends all kinds of studies, rents all kinds of monitoring, receives access to the final control. If the difference of academic disciplines not included in the schedule of the training sessions of the current academic period, the student is recorded on them in the summer semester.

445. The difference in academic disciplines working curricula, not liquidated within the prescribed period, is taken into account in the future as an academic debt.

446. Translation and restoration carried out on the same course, if the difference in the curriculum for the bachelor degree is not more than five disciplines of compulsory component.

447. Prerequisite transfer student from course to course is to reach students GPA (GPA) is not lower than the transfer points, established a protocol decision of the Academic Council of the Kazakh National Pedagogical University named after Abai.

448. Students may be transferred or restored after deduction if they had been fully completed during the first academic program according to the individual mastered the curriculum. At the same time, the student may be transferred or restored to any form of training for any profession and in any institution, regardless of the timing of deductions for recovery.

449. Upon transfer and restoration of students training is determined by taking into account the prerequisites. Re-offset mastered loans made according to the educational path required for the development of appropriate educational programs.

450. In determining the difference in the disciplines a distinction in forms of final control is ignored. Test equivalent to the alphabetic system of evaluation of educational achievements of students in a range from the minimum D (1.0; 50-54%) up to a maximum of A (4.0, 95-100%).

451. Translation of students from one year to the rector's order issued at the end of year examinations (interim certification) in the light of the summer semester and progress of the transfer points.

452. enrolled in educational grants to dial the set conversion points and translated to the next course in the presence of academic debt, eliminate it for a fee, while maintaining an educational grant.

453. enrolled in educational grant left to re-training, deprived of a grant to continue studying on a fee basis.

454 students enrolled in the educational grant can be transferred while maintaining an educational grant to another university.

Students enrolled at the target location for the educational grant approved for the Kazakh National Pedagogical University named after Abai and pedagogical specialties within the allocated quotas can be transferred to another university only on a fee basis.

Transfer students and undergraduates from other universities in the Kazakh National Pedagogical University named after Abai, having the status of national university, it is only for a fee. This student must have excellent and good academic record, and a certificate of uniform national testing or complex testing with a score of not less than the threshold score for the national university, i.e. not less than 60 points.

Persons who have received a general secondary (general secondary) and technical and vocational education in the Republic of Kazakhstan, for a transfer or restoring from a foreign university are writing about the development of training programs (academic transcript, the transcript), certified unified national testing or complex testing with a score of not lower than the threshold score for the national university, i.e. not less than 60 points.

In the absence of a certificate of uniform national testing or complex testing, the student prior to the issuance of the order to transfer leases complex testing.

455. Translation of doctoral students and undergraduates, training under the state educational order is permitted by reallocating MES state order.
456. When transferring to the Kazakh National Pedagogical University named after Abai student must submit the following documents:
1) copy of the application addressed to the rector of the university, where he studied with the visa of consent to transfer, with the seal;
2) an application addressed to the Rector of the University of the transfer, indicating differences in the curriculum, course, semester visa Rector for Academic Affairs, Director of the Institute (the dean of faculty), head of the registration, the chief of the school of management;
3) a transcript confirming the excellent and good performance;
4) A copy of the license of the university, where he studied, to conduct educational activities in this specialty;
5) a copy of the certificate of UNT or CT to score at least 60 points (for undergraduate);
6) a copy of the certificate of entrance exams (for master and doctoral);
7) a copy of the owner of an educational grant (if such is).

457. The transfer student at the Kazakh National Pedagogical University named after Abai in the following order:
1) Director of the Institute (Dean of Faculty) on the basis of the submitted documents determines the difference disciplines in the curriculum and in accordance with the development of prerequisites set course, holds re-offset mastered loans in accordance with the educational program and approves the individual curriculum the student in consultation with the department of registration;
2) in accordance with visas Vice Rector for Academic Affairs, Director of the Institute (the dean of faculty), head of the school administration, head of the rector of the university of registration shall issue a order to transfer students;
3) in the case of transfer of masters and doctoral students studying on the state educational order, the order of the rector of the University issued after the decision of MES RK in accordance with paragraph 448 of this academic policy.

458. The Rector of Kazakh National Pedagogical University named after Abai within three working days from the date of issuance of the order shall send a written request to the university where the student studied before, the forwarding of his personal affairs. To request a copy of the attached order of enrollment transfer student.

459. The head of the university, where he studied before the student, after receiving such a request, issue an order of dismissal with the words "dismissed in connection with the transfer to the Kazakh National Pedagogical named after Abai " and within three working days from the date of issuance of the order of dismissal sends a private matter the student to the University .

460. When transferring from another high school student by an educational grant rector of the university is in the MES and the corresponding budget program administrator a copy of the order on enrollment of the student with a copy of the certificate of education grant payable to his name, to adjust funding.

461. translation student at another university in the education grant in KazNPU named after Abai a course below is possible only for a fee.

462. Upon transfer student on a paid basis between him and KazNPU named after Abai is a contract.

463. Transfer student from one specialty to another, from one form of study to another is carried out only on a fee basis.

464. translation student on a fee basis from one specialty and form of education to another within the university rector's order is issued and is accompanied by corresponding changes in the contract.

465. The order and terms of liquidation of academic differences in the disciplines of curricula are issued the order of the director of the Institute (Dean of the Faculty) for the current academic year and included in the student's individual curriculum.

466. The transfer student from the Kazakh National Pedagogical University named after Abai to another in the following order:

ACADEMIC POLICY
1) The student who wants to transfer to another university, the Rector KazNPU named after Abai apply for a transfer, indicating the name of the university on the basis of visas vice-rector for academic affairs, director of the Institute (the dean of faculty), head of the registration, the chief of the school management, the chief of department on the calculation of the students receive a written consent to the transfer, sealed, and refers to the interest of his high school head;

2) shall submit an application addressed to the rector of the university of interest, the consent to the transfer;

3) the application for transfer to the head of the host institution shall be accompanied by a transcript, signed by the Methodist-registrar, head of registration and sealed; a copy of the certificate of UNT or CT (for undergraduate), the certificate of entrance exams (for master and doctoral), certificates educational grant holder (if such is) a declaration addressed to the rector of Kazakh National Pedagogical University named after Abai;

4) For the student Kazakh National Pedagogical University named after Abai Department the following documents: the original application with the consent of the transfer, gradebook, student card, a bypass list.

467. The Rector of Kazakh National Pedagogical University named after Abai after receiving a request for transferring personal file learning issues an order of dismissal with the words "dismissed in connection with the transfer to the (name of institution)" and within three working days from the date of issuance of the order to expel Research Institute sends the student to a private matter address of the host university. The university remains the copy of the transcript, certificates, training card, test book, student card and an inventory of the documents sent.

468. Studying on a fee basis, expelled for non-payment of tuition fees, in the event of repayment of this debt may recover within four weeks from the date of expulsion.

469. Recovery in the number of students and the elimination of differences of disciplines in the curriculum is carried out only on a fee basis. Recovery procedure is performed in the following order:

1) The student submits an application for the restoration of the Rector of the University. To declare the restoration of attached leniyu FAQ (original);

2) Director of the Institute (Dean of Faculty) based on the presented certificate determines the difference in the subjects of the curriculum, and in accordance with the development of prerequisites establishes training, conducts re-mastered offset credits in accordance with the educational program and approves the individual curriculum the student in consultation with the department of registration;

3) in accordance with visas Vice Rector for Academic Affairs, Director of the Institute (the dean of faculty), head of the school administration, head of the registration of the University Rector issues an order for the restoration of the student.

470. If the student is restored to a different organization of education, the rector of Kazakh National Pedagogical University named after Abai, upon written request of the host side sends a private matter learning, keep the copy of the certificate, training card, gradebook, student card and an inventory of the documents sent.

471 enrolled in the educational grant, which has concluded the medical advisory committee on the prohibition of instruction in this specialty as a result acquired during the training period of the disease is transferred from one specialty to another existing vacant seat on the educational grant.

DEDUCTIONS OF STUDENTS. GRANT SABBATICAL

472. The student KazNPU named after Abai can be expelled from the University:

1) at his own request;

2) in connection with transfer to another school;

3) for violation of discipline (for nonpayment of fees in a timely manner in accordance with the transferred orders for a second course of study subjects on a fee basis), for the loss of communication with the university, expressed the systematic absences of training sessions

ACADEMIC POLICY
without valid reasons (the number of missed hours - more than 80) in the prolonged absence after the expiry of the sabbatical or trips abroad (two weeks);
4) for violation of the internal regulations and the Charter KazNPU named after Abai (with the appearance of the classroom in a state of intoxication or drinking alcohol, gambling in the university, for damage to property of the University, violation of the rules of living in a dormitory, anti-social behavior, violation of safety rules or fire, which may lead to grave consequences).

473. Good reasons for absences can be medically confirmed by a certificate of student clinics (for students full-time students), sick leave (for working students of correspondence courses) granted during the 3 days of illness, leaving on business trips abroad, participation in sports and other events of national level with the consent of the university administration as well as force majeure.

474. Students, holders of educational grants, expelled from the university, deprived of educational grants.

475. Students who do not conclude the contract for onerous provision of educational services by the due date (up to 10 September of the current year), subject to dismissal for breach of academic discipline (non-payment of fees).

476. A person expelled from the university, issued the certificate issued to citizens who have not completed education.

477. Students KazNPU named after Abai are eligible for a sabbatical.
Sabbatical - a period for which the students in educational institutions to temporarily interrupt their studies in medical and other exceptional cases.

478. When granting sabbatical person enrolled on the basis of the state educational order, the right to further education on the basis of the state educational order is maintained for him, and the financing of his education interrupted (except for financing of expenditure provided for the payment of the established procedure scholarship holders of grants who are on leave on the advice of the medical advisory Commission in accordance with paragraph 14 of the Government Decision of the RK dated February 7, 2008 № 116) for the period granted sabbatical, which resumed after it.

479. When granting sabbatical studying on a paid basis tuition suspended for the period sabbatical.

480. To obtain a sabbatical student submits an application addressed to the Rector of the University, and to submit the documents confirming the validity of the interrupt instruction.

481. Study leave for medical reasons provides training on the basis of:
1) the conclusions of the medical advisory committee at the outpatient organizations (hereinafter - WCC) of 6 to 12 months due to illness;
2) enter into the center of the medical advisory committee at the TB medical organization in case of illness from tuberculosis.

482. Study leave may be granted on the basis of the learner as:
1) The agenda of the call to the Armed Forces of the Republic of Kazakhstan for the period calls on military service in the cases provided by law;
2) birth, adoption of child up to 3 years, in cases prescribed by law;
3) in other cases provided by law.

483. On the basis of the documents submitted to the rector of the university within 3 working days issued the order for the student to academic leave, indicating its start and end dates.

484. The student, who returned from sabbatical, before the start of the next academic period applies to the rector of the university, and submit a certificate about the health of the WCC from medical organizations, to observe the patient, with the conclusion about the possibility of continuing education in this specialty - in finding student academic leave due to illness.

485. The Director of the Institute (Dean of Faculty) on the basis of the submitted documents determines the difference in WCs disciplines, curriculum and approve the IEP student in

ACADEMIC POLICY
consultation with the Office of Registration. The curriculum is determined by taking into account
the prerequisites under the same rules as in the case of transfer students or recovery.
486. On the basis of the documents submitted to the rector of the university within 3 working
days issued the order to withdraw the student from the academic leave, indicating a degree,
courses and groups.
487. If the release date of the academic leave or sabbatical care does not coincide with the
beginning or the end of the academic period, the student on an individual schedule meets all
educational tasks and earn points needed for admission rankings or written in the summer
semester in the discipline, which was formed by the difference.
488. In order to eliminate differences in parallel with the current student training sessions during
the academic period attends all kinds of studies, rents all kinds of current and boundary control,
provided WC according to subjects receiving approval and delivers total control during the
interim evaluation of students according to academic calendar.
489. Students - holders of the educational grant after the sabbatical pass repeated training for free
(once) students, contract workers - for a fee.

PROCEDURE OF APPOINTMENT AND PAYMENT STATE GRANT
490. The appointment and payment of state scholarships to students KazNPU named after Abai
carried out in accordance with the Law "On Education", government regulations and the MES
RK.
491. State scholarships are assigned to students, undergraduates, students of the state educational
order, and translated into training under the state educational order, received the results of
examinations equivalent grade corresponding to "excellent" and "good" and paid monthly on the
first day of the month following the examination session, up to and including the end of the
month in which the semester ends.
492. Students, undergraduates enrolled in the first course on the basis of the state educational
order, in the first semester is assigned to the state grant and is paid on a monthly basis during the
first semester. The following semester, students, undergraduates government scholarship is
granted and paid according to the results of examinations for the previous semester.
493. Visually impaired and people with hearing disabilities, orphans and children left without
parental care and under guardianship (trusteeship), studying on the state educational order, the
state grant is paid in the absence of academic arrears on the results of the examination session.
494. Students, undergraduates, presented on a government scholarship on the results of summer
exam session of the state grant for the summer holidays in total paid for two months (July
August).
495. Students, undergraduates who do not pass the exams within the deadlines set by the
academic calendar KazNPU named after Abai, for valid reasons (illness, family circumstances,
natural disasters), after the submission of supporting documents to students, set deadlines for
individual differentiated tests and examinations, after which they shall be appointed in
accordance with established procedure the state grant.
496. During the period of professional practice, summer vacation, as well as during the work at
the workplace and in the office with the payment of wages to students, undergraduates state
grant paid in the prescribed manner.
497. Students, undergraduates, translated into Kazakh National Pedagogical University Abai
from other universities, government scholarship is granted and paid in the prescribed manner
after the elimination of differences in academic training plans.
498. The state grant doctoral student is assigned to the entire period of study in the prescribed
manner and paid monthly.
499. In the period when the students, undergraduates, doctoral students in the academic leave the
state grant will not be paid, except for sabbatical leave, granted on the basis of a medical report
(the conclusion of the medical advisory committee).
Students, undergraduates, doctoral students who are on academic leave on the basis of the medical report, for the period of academic leave, the state grant is set at 50% (people with disabilities - 75%), respectively, the size of the state scholarship students, undergraduates, doctoral students.

Students, undergraduates, doctoral students, returned from sabbatical, the appointment and payment of the state grant is carried out in the prescribed manner on the basis of the upcoming (next) examinations in the absence of a difference in the academic curricula. Students, undergraduates, doctoral candidates left on the second year of study for the disease, state scholarship is granted and paid in the prescribed manner to the results of another examination session, at the end of the previous semester, which made curriculum.

500. Students, undergraduates, doctoral students, tuberculosis patients, in the presence of an appropriate medical certificate, established state scholarship and paid for the period of incapacity for work, but no more than ten months after the onset of disability.

501. Students, undergraduates, doctoral candidates for the period of maternity leave state grant is paid in the amounts established to care for maternity leave, for the duration set by the current legislation of the Republic of Kazakhstan. In presenting the certificate of temporary disability due to pregnancy and childbirth during the academic leave, a sabbatical is interrupted and is made for maternity leave.

502. In the period when the students, undergraduates, doctoral students on parental leave until the child reaches the age of three years, the state grant is not assigned.

503. Appointment of scholarships is the order of the rector of the university on the basis of the submission institute director (dean of the faculty).

504. Scholarships are made by crediting the amounts of the current bank account.

TUITION FEES AND PAYMENT

505. Tuition at the Kazakh National Pedagogical University named after Abai determined based on the actual cost of providing the scientific and educational process for each academic year separately, taking into account inflation and other factors that affect pricing in the market of educational services, and approved by the rector of the university. Tuition fees are regulated in accordance with the Treaty on the provision of educational services for a fee. Accounting calculation and payment made financial and economic management.

506. In the event of changes in the amount of tuition fees is made an additional agreement to the Contract for the provision of educational services for a fee.

507. The form of payment - transfer payments for education relevant to the account of the Kazakh National Pedagogical University named after Abai.

508. Students who received transfers from other schools, pays for training under the Treaty on the provision of educational services on a fee basis after the issuance of the order of admission to employment.

509. The contractual obligation to pay the tuition will remain until the date of issuance of the order of dismissal student.

510. In case of formation of financial debt for tuition, students are not allowed to the regular session, registration for an additional semester of discipline and expelled from the university. Educated financial debt fees shall be collected in accordance with the legislation of Kazakhstan.

511. Translation from paid tuition at an educational grant carried out during the holidays when there are vacancies on a competitive basis by the decision of the Republican competition commission.

During the competition for the vacant educational grants, in the case of identical indicators GPA, students have the right of priority, with only assessment "excellent" and "good" (A, A-, B +, B, B-) for the entire period of study.
Vacant educational grants, after remaining competitive award of educational grants awarded by
the Commission on a competitive basis in areas of training specialties with high GPA. Based on
the decision of the commission issued an order MES to award educational grants.

THE LEARNING OUTCOMES FOR HIGHER LEVELS AND
POSTGRADUATE EDUCATION (BASED ON THE DUBLIN
DESCRIPTORS)

Learning outcomes are determined based on the Dublin descriptors appropriate level of higher
and postgraduate education (Bachelor, Master, PhD Doctorate) and are expressed in terms of
competence. At the same learning outcomes are formulated both at the level of the entire
program, and at the level of the module, a separate discipline.

1. Undergraduate
1.1 Descriptors first level implies the ability to:
- Demonstrate knowledge and understanding in the study area, including elements of the most
advanced knowledge in the field;
- To apply this knowledge and understanding in a professional manner;
- To formulate arguments and solve problems in the field of study;
- To collect and interpret information to form judgments taking into account social, ethical and
scientific considerations;
- Communicate information, ideas, problems and solutions, both to specialists and non-
specialists.

1.2 General competences of the graduate university formed on the basis of requirements for
geneneral education, social and ethical competence, economic, organizational and managerial
competencies, special competencies.

1.3 Requirements for general education:
- Have a basic knowledge in the field of natural sciences (social, humanitarian, economic)
disciplines, contributing to the formation of a highly educated person with a broad outlook and
culture of thinking;
- Have the skills of handling modern technology, to be able to use information technologies in
professional activity;
- Be skilled in the acquisition of new knowledge required for daily professional activities and
continuing education in the magistracy.

1.4 Requirements for social and ethical competencies:
- Know the social and ethical values based on public opinion, traditions, customs, social norms
and be guided by them in their professional activities;
- Respect the rules of business ethics, own ethical and legal standards of conduct;
- To know the traditions and culture of people of Kazakhstan;
- To be tolerant to the traditions and culture of other peoples of the world;

The learning outcomes for the levels of higher and postgraduate education (based on the Dublin
descriptors)
- Know the basics of the legal system and legislation in Kazakhstan;
- To know the trends of social development;
- Be able to adequately orient in different social situations;
- Be able to work in a team, properly to defend their point of view, offer new solutions;
- Be able to find compromises, to relate their opinion with the opinion of the team;
- To strive for professional and personal growth.

1.5 Requirements to economic, organizational and managerial competencies:
- Have the basics of economic knowledge, have a scientific understanding of the management,
marketing, finance, etc.;
- Know and understand the objectives and methods of state regulation of the economy, the role
of the public sector in the economy.
1.6 Requirements of readiness change the social, economic, professional roles, geographical and social mobility in terms of increasing the dynamism of change and uncertainty:
- Be able to navigate in today's information flows and adapt to rapidly changing phenomena and processes in the global economy;
- To be flexible and mobile in a variety of conditions and situations related to professional activities;
- Be skilled in the decision-making of economic and organizational nature in conditions of uncertainty and risk.

1.7 Special competences are developed for each specialty of higher education on the basis of professional standards to meet the requirements of employers and social demands of society.

2. Master
2.1 Descriptors second level implies the ability to:
- Demonstrate knowledge and understanding of educational obtained at the level of higher education, which are the basis for the original or the possibility of the development or application of ideas, often in the context of research;
- Apply knowledge, understanding and ability to solve problems in new or unfamiliar contexts and situations, within broader (or multidisciplinary) areas related to the field of study;
- Integrate knowledge, to cope with the difficulties and make judgments based on incomplete or limited information on the ethical and social responsibility for the use of judgment and knowledge;
- Clearly communicate their conclusions and the knowledge and support of specialists and non-specialists;
- To continue their education on their own.

2.2 Requirements for key competencies graduates of magistracy:
1) to have an idea:
- On current trends in the development of scientific knowledge;
- On current methodological and philosophical problems of natural (social, humanitarian and economic) sciences;
- The contradictions and the socio-economic impacts of globalization;
- The current state of economic, political, legal, cultural and technological environment of global business partnerships;
- The organization of strategic management, innovation management, leadership theories;
- On the main financial and economic problems of the functioning of enterprises.
2) to know:
- The methodology of scientific knowledge;
- The main drivers of change in the structure of the economy;
- Characteristics and rules of investment cooperation;
- At least one foreign language at a professional level, allowing to carry out research and practical activities.
3) be able to
- Apply scientific methods of knowledge in professional activity;
- Critically analyze existing concepts, theories and approaches to the study of processes and phenomena;
- To integrate the knowledge gained in the framework of different disciplines, use them for solving analytical and management tasks in the new unfamiliar environment;
- To conduct microeconomic analysis of the company's use of its results in the management of the enterprise;
- To put into practice new approaches to marketing and management;
- To make decisions in complex and non-standard situations in the field of organization and management of business enterprise (firms);
- To put into practice the norms of legislation of the Republic of Kazakhstan in the field of regulation of economic relations;
- Creative thinking and creative approach to new challenges and situations;
- To carry out information-analytical and information-bibliographical work using modern information technologies;
- Summarize the results of experimental research and analysis in the form of a thesis, article, report, policy brief, and others.

4) have the skills to:
- Standard solutions of scientific and professional objectives;
- Scientific analysis and solution of practical problems in the organization and management of the economic activity of the organizations and businesses;
- Study of the problems in the field of management and marketing, and use the results to improve the methods of management of the enterprise;
- Professional communication and intercultural communication;
- Oratory, the proper and logical design of their thoughts orally and in writing;
- Expansion and deepening of the knowledge needed for everyday professional and continuing education in doctoral studies;
- The use of information and computer technologies in the sphere of professional activity.

5) be competent:
- In the field of research methodology in the specialty;
- In the field of contemporary problems of the world economy and the participation of national economies in the global economic processes;
- The organization and management of the enterprise;
- The implementation of industrial relations with various organizations, including the bodies of the civil service;
- In how to ensure continuous updating of knowledge and the expansion of professional skills.

2.3 Requirements to the key competencies of graduates in scientific and pedagogical magistracy:

1) to have an idea:
- The role of science and education in public life;
- On current trends in the development of scientific knowledge;
- On current methodological and philosophical problems of natural (social, humanitarian and economic) sciences;
- On the professional competence of the teacher of high school;
- The contradictions and the social and economic consequences of globalization.

2) to know:
- The methodology of scientific knowledge;
- The principles and structure of the organization of scientific activity;
- Psychology of cognitive activity of students in the learning process;
- Psychological methods and means to improve the efficiency and quality of education.

3) be able to:
- Use this knowledge to develop and use original ideas in the context of research;
- Critically analyze existing concepts, theories and approaches to the analysis of processes and phenomena;
- To integrate the knowledge gained in the framework of different disciplines to solve research problems in new unfamiliar environment;
- By integrating the knowledge to make judgments and decisions based on incomplete or limited information;
- Apply knowledge of pedagogy and psychology of higher education in their educational activities;
- To apply interactive teaching methods;
- To carry out information-analytical and information-bibliographical work using modern information technologies;
- Creative thinking and creative approach to new challenges and situations;
- Be fluent in a foreign language at a professional level, allowing to carry out research and implement the teaching of special disciplines at universities;
- Summarize the results of research and analysis in the form of the thesis, research papers, relative couple, analytical notes and others.
4) have the skills to:
- Research and development, the standard solution of scientific problems;
- Implementation of educational and pedagogical activities of credit technology;
- Methods of teaching vocational subjects;
- Use of modern information technologies in educational process;
- Professional communication and intercultural communication;
- Oratory, the proper and logical design of their thoughts orally and in writing;
- Expansion and deepening of the knowledge needed for everyday professional and continuing education in doctoral studies.
5) be competent:
- In the field of research methodology;
- In the field of scientific and educational activities in higher education;
- Issues of modern educational technologies;
- In the implementation of research projects and research in the professional field;
- In how to ensure continuous updating of knowledge and the expansion of professional skills.
2.4 Special competences are developed individually for each specialty Magistracy to meet the requirements of employers and social demands of society.
3. PhD Doctorate
3.1 Descriptors third level implies the ability to:
- Demonstrate a systematic understanding of the field of study, mastery of the skills and methods of research used in this field;
- Plan, design, implement and adjust complex process of scientific research;
- To contribute their own original research in expanding the boundaries of the scientific areas that may merit publication at the national or international level;
- Critically analyze, evaluate and synthesize new and complex ideas;
- Communicate their knowledge and achievements of colleagues, the scientific community and the general public;
- Promote the development of a society based on knowledge.
3.2 General competence graduate PhD Doctorate:
1) to have an idea:
- The main stages of development and a paradigm shift in the evolution of science;
- On the subject, ideological and methodological specificity of the natural (social, humanitarian and economic) sciences;
- About scientific schools relevant field of expertise, their theoretical and practical developments;
- Scientific concepts of the world and Kazakhstan science in the field;
- Implementation of the mechanism of scientific research into practice;
- On the norms of cooperation in the scientific community;
- On teaching and research ethics research scientist.
2) to know and understand:
- Current trends, trends and patterns of development of Russian science in the context of globalization and internationalization;
- The methodology of scientific knowledge;
- Achievements of the world and Kazakhstan science in the field;
- (Understand and accept) the social responsibility of science and education;
- Fluent foreign language for scientific communication and international cooperation.
3) be able to:
- to organize, plan and implement the process of scientific research;
- to analyze, evaluate and compare various theoretical concepts in the field of research and draw conclusions;
- to analyze and process information from different sources;
- to carry out an independent scientific study, characterized by academic integrity, based on modern theories and methods of analysis;
- to generate their own new scientific ideas, communicate their knowledge and ideas to the scientific community, expanding the boundaries of scientific knowledge;
- to select and effectively use modern research methodology;
- to plan and predict their further professional development.

4) have the skills to:
- Critical analysis, evaluation and comparison of different scientific theories and ideas;
- Analytical and experimental research activities;
- Planning and forecasting of research results;
- Oratory and public speaking at international scientific forums, conferences and seminars;
- Scientific writing and scientific communication;
- Planning, coordination and implementation of the process of scientific research;
- Systemic understanding of the field of study and demonstrate the effectiveness of the selected high-quality and scientific methods;
- Participation in scientific events, fundamental scientific domestic and international projects;
- Leadership governance and management team;
- Responsible and creative approach to scientific and educational activities;
- Making a patent search and experience transfer of scientific information using modern information and innovation;
- Protection of intellectual property rights to discoveries and developments;
- Free communication in a foreign language.

5) be competent:
- In the field of scientific and educational activities in a quick update and growth of information flows;
- In carrying out theoretical and experimental research;
- In the formulation and solution of theoretical and applied problems in scientific research;
- To conduct a professional and comprehensive analysis of the problems in the field;
- In matters of interpersonal communication and human resource management;
- In matters of university training;
- In the examination of projects and research;
- To ensure continuous professional growth.

3.3 Special competences are developed individually for each doctoral specialty to meet the requirements of employers and social demands of society.
The procedure for building a module

1. Formulate the expected learning outcomes around the module
2. Formulate the expected results of each composite component
3. Check whether the results contribute to the training of composite components, the results of all training module
4. Determine the content of modular program (if necessary individual compound components)
5. Does the content of the module achievement of learning outcomes formulated
6. Analyze the content of each module and install the necessary preconditions for the module (list of required competencies, previously learned knowledge and skills)
7. Define the required methods and forms of education to ensure the achievement of results of training
8. Develop a set of practical tasks in accordance with the objectives of the module
9. Set the forms of conducting final knowledge checking
10. Rate expenditures of labor the student
11. Estimate the number of credit units
Appendix 3

STRUCTURE OF THE MODULAR EDUCATIONAL PROGRAMME

Educational program of the specialty ________________________________ cipher (code), specialty

Degree ________________________________ bachelor, magistracy, PhD doctoral degree

1. Passport of the educational program

1.1 A list of qualifications and positions

Graduates of this educational program is assigned an academic degree "Bachelor

Bachelors ________________________________ may hold positions without requiring a
length of service in accordance with the Qualification schedule of managers, professionals and
other employees, approved by order of the Minister of Labour and Social Protection of the
Republic of Kazakhstan dated May 21, 2012 № 201-о -м and standard qualification
characteristics of positions of teachers and persons equated to them, approved by order of the
Minister of Education and Science of the Republic of Kazakhstan dated July 13, 2009 № 338,

1.2 Qualification characteristics of the graduate education programme

1.2.1 Sphere of the professional activity

1.2.2 Objects of the professional activity

1.2.3 Subject of the professional activity

1.2.4 Types of the professional activity

1.2.5 Functions of the professional activity

1.2.6 Typical tasks of the professional activity

1.2.7 The content of the professional activity

1.3 Learning results

1.3.1 Core competencies:
in the native language - ...;
in the field of foreign languages - ...;
fundamental mathematical, natural sciences and technical training - ...;
computer - ...;
training - ...;
Social (interpersonal, intercultural, civic) - ...;

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entrepreneurial, economic - ...;
cultural, as well as additional skills - critical thinking, creativity (creativity), an innovative
dimension, active life position - ....

1.3.2 Special competence:
knowledge and understanding;
the application of knowledge and understanding;
forming judgments;
communication skills;
study skills or the ability to learn.

Note:

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- Sec. 1.1 A list of qualifications and positions and 1.2 Qualification characteristics of the
graduate education program developed on the basis of professional standards corresponding to
the level of higher and postgraduate education.
3 - Sec. 1.3 Learning outcomes of the corresponding level of education are developed based on
the Dublin descriptors of professional standards to meet the requirements of employers and
social demands of society
### 2. Content of the educational program (according to SES of higher education from 23.08.2012, № 1080)

<table>
<thead>
<tr>
<th>Title of module</th>
<th>Formulated competencies</th>
<th>Volume</th>
<th>Components of module</th>
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<td>KZ</td>
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<td>1. Common modules</td>
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